

**CITY OF NORTH MIAMI BEACH  
BOARDS AND COMMITTEES MEETING MINUTES**

**NAME OF COMMITTEE:** CHARTER REVIEW COMMITTEE (CRC)  
**NAME/TELEPHONE OF PERSON PREPARING SUMMARY:** Elisabeth Pierre (305) 948-2900  
**NAMES OF MEMBERS, STAFF, AND INVITED GUESTS PRESENT:**  
**BOARD MEMBERS:** WILLIAM DEAN, NORMAN EDWARDS, BARBARA FALSEY, GLENN FINLAY, JARRET GROSS, MARY HILTON, BETH SPIEGEL  
**CHAIRPERSON:** CITY MANAGER KEVEN KLOPP AS DESIGNATED BY CITY ATTORNEY HOWARD LENARD  
**STAFF:** SOL ODENZ, MIRIAM BENSINGER  
**TYPE OF MEETING:** **REGULAR:** May 21, 2008

**MINUTES**

**AGENDA ITEM 1- INTRODUCTIONS-Call to Order and Roll Call followed by introductions:** Mr. Klopp called the meeting to order at 7:02 pm and Mr. Odenz called the roll call.

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**AGENDA ITEM 2 – SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON:** Mr. Klopp opened up the discussion for the selection of a Chairperson and Vice Chairperson. A motion was made nominating Member Spiegel as the Chairperson. Motion was approved. A motion was made nominated Member Gross as the Vice Chairperson. Motion was approved.

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**AGENDA ITEM 3 – APPROVAL OF MINUTES: APRIL 29, (Meeting#1):** Chairperson Spiegel pointed out a sentence that should have read “purpose of the Charter” rather than “purpose of the Charter Review Committee”. Motion was made to approve the minutes as amended. It passed unanimously.

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**AGENDA ITEM 4 – APPROVAL OF FINAL AGENDA:** Motion was made to approve the final agenda as presented. Motion passed unanimously. Members established a five day rule for future agendas, indicating that items may be added to agenda up to five days prior to meeting by notifying the City Manager.

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**AGENDA ITEM 6 (INTRODUCED OUT OF SEQUENCE) -- DISCUSSION ON CITY STAFF INPUT REGARDING THE CHARTER:** Chairperson Spiegel requested that City staff present written input on the Charter. It was requested that the City staff provide their input regarding what parts of the Charter they think the CRC should address. Each member expressed their agreement with this request. The City Manager, Assistant City Attorney, and City Clerk agreed to fulfill the request.

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**AGENDA ITEM 5 - WORK PLAN (A) MEETING SCHEDULE (B) PUBLIC INPUT PROCESS:** Mr. Klopp explained the Draft Meeting/Event schedule attachment given to the members. Mr. Klopp advised the committee that this is a tentative projection of the future meetings/events. Mr. Klopp noted that date changes will be made to accommodate religious holidays and other things that may conflict with the meeting dates. Members reviewed the Public Input Draft Press release. Motion was made to approve the Draft Press Release with amendment made to extend the timeframe the public has to submit their input by two weeks to June 27. Motion was approved.

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**AGENDA ITEM 6 – DISCUSSION REGARDING THE CHARTER (A) COMMITTEE MEMBERS (B) CITY ATTORNEY (C) CITY CLERK (D) CITY MANAGER:** The Members and the Staff had a lengthy discussion of several potential Charter amendment topics that may require research and further discussion. An outline of the topics mentioned by the members is attached.\*\* (Attachment). The Committee requested that copies of the following cities’ charters be obtained and made available to them: Aventura, Cutler Bay, Doral, Miami Beach, Miami Gardens, Palmetto Bay, and Pinecrest.

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**AGENDA ITEM 7- ADJOURNMENT:** Meeting adjourned at 9:19 p.m.

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**\*\*Additional Input noted on next page (Attachment #1)**

**FUTURE MEETINGS:**

**June 4, 2008**                      **City Council Conference Room, 4<sup>th</sup> Floor, City Hall**                      **7:00 p.m. Regular Meeting**

**APPROVED BY:** **Charter Review Committee**

Approved 6/04/2008