



# City of North Miami Beach, Florida

## BUILDING DEPARTMENT

### PROCEDURES OF ROOF PERMITS

- 1) All roofing work shall comply with chapter 15 of the Florida Building Code and the Test Protocols for High Velocity Hurricane Zone.
- 2) Following are roof categories specified in the chapter 15 of the Florida Building Code (HVHZ portions)
  - a) Low Slope
  - b) Mechanically Fastened Tile
  - c) Mortar/Adhesive Set Tile
  - d) Asphaltic Shingles
  - e) Metal Panel/Shingle
  - f) Wood Shingles/Shakes
  - g) Prescriptive BUR-RAS ISO
- 3) Permits may be obtained in the following categories.
  - a) New Roof
  - b) Reroofing
  - c) Recovering
  - d) Repair
  - e) Maintenance
- 4) Apart the City of North Miami Beach Building Department Permit Application Form, the required relevant sections of the Florida Building Code High Velocity Hurricane Zone Uniform Permit Application Form shall be submitted in duplicate. The form has five sections.

Type of Roof	Sections of Uniform Permit Application Form
Low Slope	A,B,C
Mechanically Fastened Tile	A,B,D
Mortar/Adhesive Set Tile	A,B,D,E
Asphaltic Shingles	A,B,D
Metal Panel/Shingle	A,B,D
Wood Shingles/Shakes	A,B,D
Prescriptive BUR-RAS 150	A,B,C

- 5) For re-roofing, Owner's Notification for Reroofing Considerations in accordance with the section 1524 of the Florida Building Code shall be provided in duplicate. This shall be initialed and signed by the Owner.
- 6) Two copies of the Miami-Dade County Building Code Compliance Office Notice of Acceptance of the Product Approval shall be provided. Please make sure the Notice of Acceptance is valid.
- 7) Wind design calculations in accordance with the Chapter 16 of the Florida Building Code or If Applicable RAS 127 or RAS 128 shall be provided.
- 8) Two copies of the Fire Directory Listing Page of the product shall be provided.
- 9) All new roofing construction, including recovering and reroofing, repair or maintenance shall have a uniform roofing permit application, as established by the authority having jurisdiction, completed and executed by a licensed contractor in accordance with chapter 15 of the Florida Building Code.