

**CITY OF NORTH MIAMI BEACH  
BOARDS AND COMMITTEES MEETING MINUTES**

**NAME OF COMMITTEE:** CHARTER REVIEW COMMITTEE (CRC)  
**NAME/TELEPHONE OF PERSON PREPARING SUMMARY:** Elisabeth Pierre (305) 948-2900  
**NAMES OF MEMBERS, STAFF, AND INVITED GUESTS PRESENT:**  
**BOARD MEMBERS:** BETH SPIEGEL (CHAIR PERSON), WILLIAM DEAN, NORMAN EDWARDS, BARBARA FALSEY, GLENN FINLAY, JARRET GROSS, MARY HILTON  
**STAFF:** CITY MANAGER KEVEN KLOPP, CITY CLERK SOL ODENZ, ASST. CITY ATTORNEY MIRIAM BENSINGER  
**TYPE OF MEETING:** REGULAR **DATE:** June 4, 2008

**MINUTES**

**AGENDA ITEM 1- INTRODUCTIONS-Call to Order and Roll Call followed by introductions:** Chairperson Spiegel called the meeting to order at 7:04 pm and Mr. Odenz called the roll call.

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**AGENDA ITEM 2 – APPROVAL OF MINUTES: May 21, 2008:** Chairperson Spiegel motioned to approve the minutes. Motion was approved.

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**AGENDA ITEM 3 – DISTRIBUTION OF OTHER CITIES’ CHARTERS AS REQUESTED:** Mr. Odenz distributed to the members a CD which contained other cities’ charters.

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**AGENDA ITEM 4 – DISCUSSION REGARDING THE CHARTER (A) City Manager, City Attorney, & City Clerk (B) Committee Members:**

Mr. Klopp explained that there were four particular Articles that he, the City Attorney and the City Clerk suggest the Committee consider amending: Article III. Elections, Article X. The Budget, Article XIII. Department of Personnel (Civil Service), and Article XVIII. Planning and Zoning. Mr. Klopp presented more specific suggestions regarding the budget provisions and the civil service provisions. Mr. Klopp explained that the Charter contains antiquated provisions regarding the budget process and format. Mr. Klopp suggested that the extensive Civil Service section be shortened and simplified. He provided a copy of such provisions from another city’s charter as an example.

Ms. Bensinger spoke about the recommendations for consideration from the City Attorney, which included a suggestion to implement a one-year residency requirement for all candidates seeking a position in Council, the ability to have alternate members for all Charter created boards, specifically the Planning & Zoning Board, and also recommended that the Capital Improvement and Bonding provisions be updated to reflect current state law and fiscal realities.

Mr. Odenz presented a recommendation that in Section 9, General Elections, that the runoff election date be expanded from one week to two weeks between the Regular Election and the Runoff Election. Mr. Odenz also presented a suggestion for updating the number of days for filling vacancies in elected office.

Member Edwards submitted a proposal (attached) regarding the language used in the Charter. He requested the proposal be reviewed at the next meeting.

\*\*\*\*\***FIVE MINUTE BREAK (8:20pm – 8:25pm)**\*\*\*\*\*

Members discussed the hand out that Member Hilton had submitted at the previous meeting. Chairperson Spiegel requested input on the public hearing procedures. Member Gross made a motion to limit the speakers to 3 minutes. There was no second. There being no alternative motion presented, Chairperson Spiegel advised that there will be no pre-set time limit set for the public to speak at the upcoming public hearing on June 18, 2008.

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**AGENDA ITEM 5-ADJOURN-**The Meeting adjourned at 9:29 pm

**FUTURE MEETINGS:**

**June 18, 2008** **City Council Chambers, 2<sup>nd</sup> Floor, City Hall** **7:00 p.m. Public Hearing**

**APPROVED BY:** **Charter Review Committee**

Approved 6/18/2008

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