

**RETIREMENT PLAN AND TRUST FOR THE GENERAL MANAGEMENT EMPLOYEES
OF THE CITY OF NORTH MIAMI BEACH
AGENDA – ADMINISTRATIVE BOARD MEETING
NORTH MIAMI BEACH CITY HALL 2nd FLOOR (Council Chambers)
WEDNESDAY, NOVEMBER 16, 2011 – 6:00 PM**

1. **CALL TO ORDER**

2. **ROLL CALL:**
TRUSTEES
 - Darcee Siegel, Chair
 - Mac Serda, Secretary
 - Lyndon Bonner, Trustee
 - Marilyn Spencer, Trustee
 - Gary Wohlforth, Trustee

3. **APPROVAL OF MINUTES** – September 13, 2011

4. **RATIFICATION OF INVOICES FOR PAYMENT**

5. **RATIFICATION OF APPROVED RETIREES**

6. **NEW BUSINESS**
 - a. Discussion of RFQ for Plan Attorney
 - b. Discussion to allow “Opt-Out” provision to plan participants
 - c. Authorization of Invoice Payments and Benefit Distributions
 - d. Trustee Training

7. **INVESTMENT PERFORMANCE**– Quarter Ended: September 30, 2011

8. **REPORTS**
 - a. Attorney
 - b. Chairman
 - c. Secretary
 - d. Administrator

9. **SCHEDULE NEXT REGULAR QUARTERLY MEETING DATE** - March 5, 2011 6:00 PM **proposed*

10. **ADJOURNMENT**

The Board may consider such other business as may come before it. In the event this agenda must be revised, such revised copies will be available to the public at the Board Meeting. All members are urged to attend this meeting. All meetings are open to the public, and interested parties are welcome to attend.

Pursuant to Chapter 286.0105, Florida Statutes, if a person decides to appeal any decision made at this meeting with respect to any matter considered at such meeting, he may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is based.

One or more city council members may be in attendance at this meeting.

The City of North Miami Beach complies with the provisions of the Americans with Disabilities Act. If you are a disabled person requiring any accommodations or assistance, please notify the City of such need at least 72 hours (3 days) in advance. Additionally, if you are hearing or speech impaired and need assistance, you may contact the Florida Relay Service at either of the following numbers: 1-800-955-8771 or 1-800-955-8770