



Procurement Management Division Internal Memo

TO: Mayor and Council
CC: City Manager, Department Heads
FROM: Joel Wasserman, Chief Procurement Officer
DATE: Tuesday, September 27, 2016
SUBJECT: CONE OF SILENCE FOR REQUEST FOR PROPOSAL
PROJECT: RFP No. 2016-07 Operational Management Services for the Arthur I. Snyder Tennis Center

Cone of Silence Start Date: Tuesday, September 27, 2016

In accordance with Miami Dade County Ordinance - Section 2-11.1(t) and the above-mentioned solicitation Section 1.3, a “Cone of Silence” must be hereby issued.

The Cone of Silence shall terminate during any duly noticed public meeting, at the time the City Manager makes her award of a formal solicitation under \$50,000 or when a written recommendation has been brought forth to the City Council for approval of a formal solicitation exceeding \$50,000.

If you have any questions regarding the “Cone of Silence”, you can view the County Ordinance by holding down below the CTRL Key and clicking on the attached link or you may contact the City Attorney’s office for assistance.

<http://www.municode.com/Resources/gateway.asp?pid=10620&sid=9>

Any questions that may arise from vendors regarding this solicitation must be directed to Meghan Bennett in the Procurement Management Division, questions must be sent via email to bids@citynmb.com or faxed to (305) 957-3522.

Request for Proposal: 2016-07

The City of North Miami Beach (“City”), Florida invites qualified proposers to submit proposal responses **no later than 2:00 PM EST Thursday, October 20, 2016** for **Operational Management Services for the Arthur I. Snyder Tennis Center**. Interested firms may secure the solicitation package and all other pertinent information by visiting <http://www.citynmb.com/purchasing> or at DemandStar.com. Submissions will be received at the office of Procurement Management Division, 17011 NE 19 Avenue, Room 315, North Miami Beach, FL (305-948-2946).

Late submissions shall not be considered. The City of North Miami Beach reserves the right to reject any and all proposals, to waive any and all irregularities in any submission, and to make awards in the best interest of the City.

Pursuant to Section 2-11.1(t) of the Miami-Dade County Code, a Cone of Silence is hereby imposed on the project identified above.