



## Procurement Management Division Internal Memo

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**TO:** Mayor and Council  
**CC:** City Manager, Department Heads  
**FROM:** Joel Wasserman, Chief Procurement Officer  
**DATE:** Friday, January 13, 2017  
**SUBJECT:** CONE OF SILENCE FOR REQUEST FOR QUALIFICATION  
**PROJECT:** RFQ No. 2017-03 Request for Qualifications for Urban Design and Planning Services

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Cone of Silence Start Date: Friday, January 13, 2017

In accordance with Miami Dade County Ordinance - Section 2-11.1(t) and the above-mentioned solicitation Section 1.3, a "Cone of Silence" must be hereby issued.

The Cone of Silence shall terminate during any duly noticed public meeting, at the time the City Manager makes her award of a formal solicitation under \$50,000 or when a written recommendation has been brought forth to the City Council for approval of a formal solicitation exceeding \$50,000.

If you have any questions regarding the "Cone of Silence", you can view the County Ordinance by holding down below the CTRL Key and clicking on the attached link or you may contact the City Attorney's office for assistance.

<http://www.municode.com/Resources/gateway.asp?pid=10620&sid=9>

Any questions that may arise from vendors regarding this solicitation must be directed to Joel Wasserman in the Procurement Management Division, questions must be sent via email to [bids@citynmb.com](mailto:bids@citynmb.com) or faxed to (305) 957-3522.

### **Request for Qualification: 2017-03 Urban Design and Planning Services**

The City of North Miami Beach ("City"), Florida invites qualified respondent to submit qualifications **no later than 2:00 PM EST Tuesday, February 14, 2017** for **Urban Design and Planning Services**. Interested firms may secure the solicitation package and all other pertinent information by visiting <http://www.citynmb.com/purchasing> or at [DemandStar.com](http://DemandStar.com). Submissions will be received at the office of Procurement Management Division, 17011 NE 19 Avenue, Room 315, North Miami Beach, FL (305-948-2946).

Late submissions shall not be considered. The City of North Miami Beach reserves the right to reject any and all proposals, to waive any and all irregularities in any submission, and to make awards in the best interest of the City.

Pursuant to Section 2-11.1(t) of the Miami-Dade County Code, a Cone of Silence is hereby imposed on the project identified above.