



City of North Miami Beach, Florida

BUILDING DEPARTMENT

DEMOLITION PERMIT CHECKLIST

*The City of North Miami Beach requires 2 sets of plans/surveys packaged and stapled together and 1 copy of application and all other forms being submitted for this permit

Required

- _____ The following documentation must be submitted with each application for a demolition permit.
- _____ Verification of ownership of property (submit a copy of deed, transfer of title, etc);
 - 2 Surveys of subject property
 - 2 Location sketch indicating the structures to be demolished (scope of work)
 - Surveys must show all easements and encumbrances
- _____ Asbestos permit from Miami-Dade Air Section (if applicable)
- _____ Letter from all Utilities servicing the parcel stating that service has been disconnected for only Demolition of Complete Structure. (For Interior Demolition Electrical, Plumbing applications will be required, to disconnect utilities.
For complete demolition, water and sewer services must be disconnected and capped.
- _____ A permit will not be issued until the above information is submitted, reviewed by the Department staff, and determined to be complete.
- _____ Completed Building Permit Applications – (Signed and notarized)
(Structural, Electrical, Mechanical and/or Plumbing, whichever is applicable.)
- _____ Signed contract indicating cost of project. (Signed by both parties – cost to include material and labor)
- _____ Contractors- A copy of all applicable licenses (Competency & Business Tax Receipt) original insurance certificates for Workman’s Comp and General Liability
- _____ Upfront fee required at time of application.

*Condominium Approval form required where applicable.