



City of North Miami Beach, Florida

BUILDING DEPARTMENT

ELECTRICAL PERMIT CHECK LIST

All the following must be provided:

- _____ 1. Electrical Permit Application – (signed and notarized)
- _____ 2. Owner-Builder Affidavit – if submitted as an owner/builder application signed and notarized
- _____ 3. Contractor License, Occupational License, Liability Insurance and Worker's Comp.
- _____ 4. 2 copies of plans (drawn to scale) indicating the size (dimensions) of the room
Plans need to show the location of all electrical fixtures and outlets. Plans also have to indicate what work is being performed.
- _____ 5. Signed contract indicating cost of project. (signed by both parties - cost to include material and labor)

Note: For Condominiums you will also need a Condominium Approval Form and the installation has to be performed by a licensed professional only.

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ADDITIONAL REQUIREMENTS IF APPLICABLE

- 1- Sign outlets must be controlled by an astronomical time clock with minimum 10-hour back-up or a photocell. FBC 13-415. AB.1.4
- 2- Provide complete electrical load and circuit data (number of ballasts, circuits, load, circuit # etc.)
- 3- A lighting outlet is required in attics and soffits where ballasts, transformers, or electronic power supplies are located. NEC 600.21 (E)
- 4- Attic and soffit location of ballasts, transformers, or electronic power supplies must be provided with the following access features. NEC 600.21 (E)
 - a. An access door with minimum dimensions of 36 x 22½ inches.
 - b. A passageway from the point of entry to the component location:
 - i. Minimum space 3 feet high and 2 feet wide
 - ii. Permanent walkway a minimum 12 inches wide
- 5- Provide Cut Sheet for all LED and Transformer, all by the same brand
- 6- Provide total led module per power supply