



**City of North Miami Beach**  
*Business Tax Receipt Division*  
 17050 NE 19 Avenue • North Miami Beach, FL 33162  
 Phone: (305) 948-2917 • Fax: (305) 957-3517

## PRIVATE DETECTIVE AGENCY

PURSUANT TO THE CODE OF ORDINANCES OF THE CITY OF NORTH MIAMI BEACH AND ANY AMENDMENTS THERETO, I (WE) HEREBY MAKE APPLICATION FOR A BUSINESS TAX RECEIPT TO CONDUCT BUSINESS DESCRIBED BELOW, AND I (WE) EXPECT TO COMMENCE OPERATION, OR HAVE COMMENCED OPERATION OF SAID BUSINESS ON OR ABOUT \_\_\_\_\_.

1. NAME(S) OF ANY PERSON(S), CORPORATIONS(S) OR FIRM(S) ENGAGED IN THE BUSINESS OF A PRIVATE DETECTIVE AGENCY IN PERFORMING PRIVATE INVESTIGATIONS WITHIN THE CORPORATE LIMITS OF THE CITY OF NORTH MIAMI BEACH.

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____ NEW
____ TRANSFER
____ ADDITIONS
____ CHANGES
____ OTHER
DATE: _____
MAILED: _____
REC'D: _____
D.O.B. _____
CLERK: _____

2. LOCATION OF BUSINESS:

- A. LOCAL ADDRESS OF BUSINESS: \_\_\_\_\_
- B. LOCAL NAME OF BUSINESS: \_\_\_\_\_
- C. TELEPHONE NUMBER OF BUSINESS: \_\_\_\_\_
- D. EMERGENCY NUMBER OR CONTACT: \_\_\_\_\_

3. ARE YOU SOLE OWNER OF THE BUSINESS? YES \_\_\_\_ NO \_\_\_\_

GIVE THE FOLLOWING INFORMATION ON PARTNERS, OFFICERS, EMPLOYEES OR ANY OTHER INTERESTED IN THE BUSINESS:

A. NAME(S) OF APPLICANT(S), PRINCIPAL OFFICER(S), EMPLOYEES AND THEIR TITLES:

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B. NAME(S) OF ALL PERSONS ASSOCIATED AS PARTNERS/OFFICERS/EMPLOYEES, ETC., AND THEIR TITLES:

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C. DATE(S) OF BIRTH OF EACH PERSON NAMED ABOVE:

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D. RESIDENCE ADDRESS(ES) OF EACH PERSON NAMED ABOVE:

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E. IF INCORPORATED, PLEASE ATTACH A COPY OF THE CERTIFICATE OF INCORPORATION AND A COPY OF THE ARTICLES OF INCORPRATION FROM THE SECRTRY OF STATE.

F. IF AGENCY OPERATES UNDER A NAME OTHER THAN ITS OWN, IT SHALL FILE WITH THE CHIEF OF POLICE A TRUE COPY OF THE AFFIDAVIT REQUIRED BY THE "FICTITIOUS NAME STATUTE" (F.S. 1951 SECTION 865.09) OF THE STATE OF FLORIDA AND CERTIFIED BY THE CLERK OF THE MIAMI-DADE COUNTY CIRCUIT COURT SHOWING THE BOOK AND PAGE WHERE SAME HAS BEEN RECORDED.

EMPLOYEES' HISTORY: PLEASE SUBMIT THE NAME, ADDRESS AND A BRIEF HISTORY OF ANY AND ALL EMPLOYEES OF THE BUSINESS. IF NOT APPLICABLE, WRITE "NOT APPLICABLE" BELOW:

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4. STATE THE EXACT (OR APPROXIMATE) DATE THE BUSINESS WILL COMMENCE OR HAS COMMENCED OPERATION IN THE CITY OF NORTH MIAMI BEACH.

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5. IS THIS A NEW BUSINESS, TRANSFER OF LOCATION, OR CHANGE OF OWNERSHIP?

- A. NEW: \_\_\_\_\_
- B. TRANSFER: \_\_\_\_\_
  - 1. LOCATION FROM: \_\_\_\_\_  
TO: \_\_\_\_\_
  - 2. OWNERSHIP FROM: \_\_\_\_\_  
TO: \_\_\_\_\_

**NOTICE**

BUSINESS TAX RECEIPTS ARE ISSUED ONLY AFTER APPROVAL OF ZONING, BUILDING, FIRE INSPECTIONS (WHERE APPLICABLE), PAYMENT OF SANITATION AND INPLANT FEE (WHERE APPLICABLE).

I CERTIFY THAT ALL INFORMATION SHOWN ABOVE TO BE TRUE AND CORRECT, AND I DO UNDERSTAND THAT THE SAID BUSINESS AND/OR PREMISE IS NONTRANSFERABLE WITHOUT CITY APPROVAL. BUSINESS TAX RECEIPTS OBTAINED ON A MISREPRESENTATION OF A MATERIAL FACT ARE NULL AND VOID.

_____	_____
DATE OF APPLICATION	BUSINESS NAME
CLERK: _____	APPLICANT OR AUTHORIZED AGENT: _____

**NOTICE**

YOU ARE REQUIRED TO SUBMIT A BOND IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000.00) IN CASH OR WITH SOME SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF FLORIDA, PRIOR TO ISSUANCE OF SAID BUSINESS TAX RECEIPT.

THE BOND SHALL BE CONDITIONED, GENERALLY, AS FOLLOWS: "THE CONDITION OF THE ABOVE OBLIGATION IS THAT WHEREAS, THE SAID PRINCIPAL HAS BEEN ISSUED A BUSINESS TAX RECEIPT TO OPERATE A "PATROL AGENCY" IN THE CITY OF NORTH MIAMI BEACH IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF ORDINANCE NO. 953 OF SAID CITY.

"NOW, THEREFORE, IF THE SAID PRINCIPAL SHALL WELL AND TRULY COMPLY WITH ALL OF THE TERMS AND CONDITIONS OF SAID ORDINANCE AND SHALL WELL AND TRULY INDEMNIFY AY AND ALL PERSONS OF AND FROM ANY ILLEGAL ACT AND ANY WRONGFUL OR NEGLIGENT ACTS OF COMMISSION OR OMISSION BY THE PRINCIPAL OR ANY AGENT OR EMPLOYEE OF SAID PRINCIPAL, THEN THIS OBLIGATION TO BE NULL AND VOID, OTHERWISE TO BE IN FULL FORCE AND EFFECT."

AS AN ALTERNATIVE COMPLIANCE, A PATROL AGENCY MAY OBTAIN BEFORE BEGINNING BUSINESS AND SHALL KEEP IN FORCE THROUGHOUT THE TERM OF SUCH BUSINESS TAX RECEIPT, A POLICY OF INSURANCE IN AN AMOUNT NOT LESS THAN ONE THOUSAND (\$1,000.00) DOLLARS INSURING THE CITY, THE PATROL AGENCY AND ALL AGENTS AND EMPLOYEES OF THE PATROL AGENCY AGAINST LIABILITY TO THE PUBLIC , INCLUDING ITS CUSTOMERS AND CLIENTS, FOR ANY LOSS OCCASIONED BY ANY ILLEGAL ACT AND ANY WRONGFUL OR NEGLIGENT ACTS OF COMMISSION OR OMISSION BY THE PATROL AGENCY OR ANY AGENT OR EMPLOYEE THEREOF. THE POLICY OF INSURANCE SHALL BE INSPECTED AND APPROVED BY THE CITY ATTORNEY BEFORE DOING BUSINESS IN THE CITY OF NORTH MIAMI BEACH.



*City of North Miami Beach*

*Business Tax Receipt Division*

*17050 NE 19 Avenue • North Miami Beach, FL 33162*

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TO: COMMUNITY DEVELOPMENT DIVISION  
BUSINESS TAX RECEIPT DEPARTMENT  
CITY OF NORTH MIAMI BEACH

RE: PRIVATE DETECTIVE AGENCY

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THIS FORM SHALL, SERVE TO CERTIFY THAT ATHE UNDERSIGNED INDIVIDUAL, PERSON, BUSINESS, PROFESSION(AL) OR OCCUPATION HAS BEEN FULLY INFORMED BY THE CITY OF NORTH MIAMI BEACH OF THE PROVISIONS OF THE CODE OF ORDIANCES WHICH REALTE TO PRIVATE DETECTIVE AGENCY, AND, THAT I HAVE FULL AND COMPLETE KNOWLEDGE AND UNDERSTANDING OF MY DUTIES AND RESPONSIBILITIES WITH RESPECT TO THE FOREGOING.

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BUSINESS NAME

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APPLICANT OR AUTHORIZED AGENT

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DATE SIGNED



## **12-15 –PRIVATE DETECTIVE AGENCIES**

### **12-15.1 Definitions.**

As used in this section:

Private Detective Agency shall mean any person or persons or corporations or firms engaged in the business of a private detective, making investigations for clients within the corporate limits of the City or whose services are retained by clients within the City.

(1957 Code § 12-68; Ord. No. 962 § 1, 12-17-58)

### **12-15.2 Business Tax Receipt Required.**

No person shall engage in the business of private detective agency without having first obtained a business tax receipt from the City Clerk of the City and without complying with all of the provisions of this section.

(1957 Code § 12-69; Ord. No. 962 § 2, 12-17-58)

### **12-15.3 Application.**

Any person desiring to engage in the business of private detective agency shall first make application to the City Clerk of the City for a business tax receipt upon a form or forms to be prescribed by the City Clerk, which form shall set out in detail the information sought herein.  
Clerk, which form shall set out in detail the information sought herein.

(1957 Code § 12-70; Ord. No. 962 § 3, 12-17-58)

### **12-15.4 Investigation of Applicant.**

Upon receiving the application required in subsection [12-15.3](#), the City Clerk shall instruct the Chief of Police to make, and the Chief of Police shall make, a proper investigation for the purpose of ascertaining whether the applicant is qualified to engage in the occupation of private detective agency, as well as the past record of such applicant on the question of honesty, integrity, truthfulness, and other qualifications of like nature.

(1957 Code § 12-71; Ord. No. 962 § 4, 12-17-58)

### **12-15.5 Issuance of a Business Tax Receipt; Fee.**

If, after investigation as required by the preceding subsection, the Chief of Police shall, in writing, state that he is of the opinion that the applicant is qualified and shall so notify the City Clerk that the business tax receipt required by subsection [12-15.2](#) shall be issued to the applicant upon the payment of the business tax required by the City, payable on the same basis and for the same term as are other business tax receipts of the City.

(1957 Code § 12-72; Ord. No. 962 § 5, 12-17-58)

**12-15.6 Insurance Required.**

Before any holder of a business tax receipt shall be authorized to undertake the business for which the business tax receipt required by subsection [12-15.2](#) is issued, he shall first furnish proof of liability insurance in an amount and form sufficient to satisfy State requirements, which insurance shall be approved by the City Clerk as to its form and sufficiency.

(1957 Code § 12-73; Ord. No. 962 § 6, 12-17-58; Ord. No. 92-4 § 3, 4-7-92)

**12-15.7 Employment of Minors Prohibited.**

No holder of a business tax receipt under the provisions of this section, shall employ any person under the age of twenty-one (21) years to act as private detective.

(1957 Code § 12-74; Ord. No. 962 § 7, 12-17-58)

**12-15.8 Employee's History Required to be Filed.**

No holder of a business tax receipt under the provisions of this section shall employ any person without having furnished to the City Clerk the name, address and a brief history of such employee.

(1957 Code § 12-75; Ord. No. 962 § 8, 12-17-58)

**12-15.9 Photographs and Fingerprints Required of Employees.**

No person, whether the applicant himself, or if a corporation, no persons employed by such corporation, or if an individual, no persons employed by such individual, shall perform any services whatever in connection with the occupation or business of private detective agency without first having given to the Chief of Police one (1) or more photographs of all persons engaged in such business or occupation or employed therein, together with the fingerprints of such persons, and not until after due investigation by the Chief of Police finding such persons to be properly qualified as to honesty and integrity and past record.

(1957 Code § 12-76; Ord. No. 962 § 9, 12-17-58)

**12-15.10 Business Tax Receipt Revocable.**

Any business tax receipt issued under the provisions of this section shall be revocable at the will of the City Council, if after a hearing, the City Council should find that the holder of the business tax receipt and other persons employed by him have been guilty of wrongful acts.

(1957 Code § 12-77; Ord. No. 962 § 10, 12-17-58)