



City of North Miami Beach, Florida

BUILDING DEPARTMENT

TEMP CONSTRUCTION TRAILER CHECKLIST

*The City of North Miami Beach requires 2 sets of plans/surveys packaged and stapled

Required

- Zoning** Two (2) original signed/sealed survey to scale (do not reduce size). Survey shall not be older than two **(2) years**. Surveys must show all easements and encumbrances
- Plumbing** Show location of water meter & back flow preventer, route of water service and sewer.
Miami-Dade County Health Department approval will be required.
- Electrical** Show service to trailer with all required information
- DERM approval
- Miami-Dade County Fire Department approval
- Structural – See Attached PROCEDURES OF MANUFACTURED BUILDINGS
- Completed Building, Mechanical, Plumbing, and Electrical, Permit Applications (Signed and notarized)
- Contractors-A Copy of all trade licenses (Competency & Business Tax Receipt) original insurance certificates for Workman's Comp and General Liability
- Owner-Builder Affidavit – if submitted as an owner/builder application.
- Signed contract indicating cost of project – (Signed and notarized – cost to include material and labor)
- Upfront fee required at time of application.