



UNIFORM MUNICIPAL CO/CC INSPECTION REPORTING FORM

Master Permit No. _____ Permit Issue Date: _____

Job Address: _____ Unit: _____ Project Name: _____

Qualifier's Name: _____ Qualifier's Phone: _____

Owner's Name: _____ Owner's Phone: _____

Building Type: Residential Non-Residential Addition Other _____
 Substantial Improved Substantial Damaged New Building

This Uniform Municipal CO/CC Inspection Reporting Form is used to gather trade approvals for Certificate of Occupancy (CO) or Completion (CC). Once validated by the Building Department personnel, the form must be present at the job site for the field inspectors. Inspectors must verify outstanding work listed, and verify all code provisions relating to public safety have been met prior to granting Final approval. Final approvals must be signed on the permit card and submitted at time of application. When all approvals have been obtained, take the signed form back to the Building Department for CO/CC issuance.

1 Form Validated by _____ Date: _____
 Bldg Dept Personnel: Print Name _____ Signature _____

2 All "Required" CO/CC inspections indicated below must be signed "Approved" before certificate issuance.

Req'd.	Trade	Inspector's Name	Approval Signature	Date	Comments
<input type="checkbox"/>	Building				
<input type="checkbox"/>	Roofing				
<input type="checkbox"/>	Electrical				
<input type="checkbox"/>	Fire				
<input type="checkbox"/>	Mechanical				
<input type="checkbox"/>	Plumbing				
<input type="checkbox"/>	Public Works				
<input type="checkbox"/>	Zoning				
<input type="checkbox"/>	Flood				
<input type="checkbox"/>	DERM				
<input type="checkbox"/>	WASD				
<input type="checkbox"/>	Public Utilities				
<input type="checkbox"/>	Health Dept*				
<input type="checkbox"/>	Other				

Important Note: The CO/CC is not valid and building and/or space may not be occupied unless signed by the Building Official. Occupying the building and/or space without obtaining a CO/CC issued by the Building Department is prohibited and is in violation of the Florida Building Code Section I 10.3.

*For properties connected to septic tank only

3 Building Official's Approval: _____ Date: _____
 CO/CC

Conditions of CO/CC:

- A CO/CC may be revoked if any action by the contractor, owner or tenant creates any code violation affecting the proper occupancy of the area.
- Other conditions: _____