



# **City of North Miami Beach, Florida**

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## **BUILDING DEPARTMENT**

### **BATHROOM/KITCHEN RENOVATION CHECK LIST**

All the following must be provided:

- \_\_\_\_ 1. Three (3) Permit Applications (Building, Plumbing, & Electrical) signed and notarized.

Note: Any work performed in the Bathroom or Kitchen requires Electrical and Plumbing upgrades.

- \_\_\_\_ 2. Contractor License, Occupational License, Liability Insurance and Worker's Comp.

- \_\_\_\_ 3. 2 copies of site plans (drawn to scale) indicating the size (dimensions) of the bathroom or kitchen. Plans need to show the location of all plumbing and electrical fixtures and outlets. Plans also have to indicate what work is being performed.

- \_\_\_\_ 4. Signed contract indicating cost of project. (signed by both parties - cost to include material and labor)

- \_\_\_\_ 5. If Owner Builder - Owner/Builder Affidavit and copy of Drivers License (owner must be present for submittal of owner/builder permit).

\*Note: For Condominiums you will also need a Condominium Approval Form and the installation has to be performed by a licensed professional only.