

**CITY OF NORTH MIAMI BEACH
INTER-OFFICE MEMORANDUM**



_____ **Department**

TO: **Ana M. Garcia**
ICMA-CM, City Manager

VIA: **Joel Wasserman, CPPO**
Chief Procurement Officer

FROM: _____

DATE: _____

RE: _____

Annual Expenditure not to Exceed: \$ _____ **Vendor #** _____

Waiver of Bid Justification:

	Approved	Date
Joel Wasserman, <i>Chief Procurement Officer</i>	_____	_____
Ana M. Garcia, <i>ICMA-CM, City Manager</i>	_____	_____