



City of North Miami Beach, Florida

BUILDING DEPARTMENT

DOCK CHECKLIST

The City of North Miami Beach requires the following documentation for the request of a Dock Permit.

Required

- Zoning Four (4) original signed/sealed survey to scale (do not reduce or increase size).
Survey shall not be older than two (2) years, unless no changes have been made and survey affidavit is provided. Surveys must show all easements and encumbrances. Work being done must be highlighted and have setbacks labeled
- Structural 4 sets of Plans - (include the materials used)
- Engineering Plan showing location of dock
- Permit Application – Signed and notarized
- DERM COASTAL SECTION – **Preliminary approval required**
- Contractors- A Copy of all application licenses (Competency & Business Tax Receipt) insurance certificates for Workman's Comp and General Liability
- Owner-Builder Affidavit - if submitted as an owner/builder application.
- Upfront fee required at time of application.
- Signed contract indicating cost of project (Signed by both parties – cost to include material and labor)
- Condominium Approval Form required where applicable