

**Friends of Miami Tennis**

**PROPOSAL TO CITY OF NORTH MIAMI BEACH**

**RFP NO 2016-07**

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# Friends of Miami Tennis



*A 501c(3) not for profit community tennis association.*

[www.friendsofmiamitennis.com](http://www.friendsofmiamitennis.com)

Attn: Meghan Cianelli Bennett

Re: RFP NO. 2016-07

Dear Ms Bennett

On behalf of Friends of Miami Tennis, Inc. ("FOMT") we respectfully present our submission in response to the referenced RFP No. 2016-07 for the tennis management of Arthur I. Snyder Tennis Center (the "Park"). We are submitting this Proposal for your consideration. We are proud to have the unqualified endorsement by the United States Tennis Association – Florida Section ("USTAFL"). As you know the USTA is the nationally and internationally recognized governing body for tennis in the United States.

FOMT's mission, we feel is better aligned with the City of North Miami Beach (the "City") than any other applicant. Our primary purpose is to offer the most varied quality tennis programming to every segment of the community at rates affordable to all. As an IRS recognized 501 (c) (3) a portion of our revenue will be put back into the Park through new programs, subsidized program fees for parents and children in need and reaching out to diverse populations (special needs, elderly, etc.) that are traditionally not targeted by for-profit entities.

FOMT's experience with governmental agencies is unmatched as indicated by reviewing the attached recommendation letters from the Directors of Parks & Recreation for Miami and Miami-Dade County, as well as Special Olympics and the United States Tennis Association – Florida Section. FOMT has managed tennis facilities for eight (8) years and the Board has 75 years of tennis experience.

In 2008, Friends of Miami Tennis Inc. entered into a facility management contract with Miami-Dade County to manage Tamiami Tennis Park. This was the first time in their history that Miami-Dade County awarded a contract to a not for profit corporation to market, manage and operate one of their tennis facilities. Since that time they have also awarded us to manage Ron Ehmann Park. As a result of this success, Friends of Miami Tennis has been awarded a license to manage and operate J.D. Redd Tennis Park in the City of Homestead. In 2013 Friends of Miami Tennis was awarded the prestigious **USTA Florida Organization of the Year**.

FOMT, with the backing and resources of United States Tennis Association, has the ability to introduce adaptive and cutting edge programming (e.g., cardio and Masters Tennis), red ball (3 years and up) through adult and silver sneakers (seniors). Extra care will be taken to set aside courts for City residents who simply want to reserve a court for individual play.

In short, our mission, as a 501c3 non-profit, is to grow tennis in the City by making the Park a flagship facility and a model for all in the South Florida community to enjoy.

Respectfully submitted,

Bruce M. Boiko

President, Friends of Miami Tennis, Inc.

**SECTION 4.0 REVENUE PROPOSAL (25 Points)**

1. The proposer shall agree to collect all revenues generated at the Tennis Center deposit them daily into a City of North Miami Beach/Proposer shared account established by the City.
2. The City will not be responsible for expenses incurred in preparing and submitting the technical and price proposal. Such costs should not be included in the proposal.
3. Table 1 – Minimum monthly guaranteed fee to be paid to the City

Item	Description	Fee/Percentage (Monthly)	Per Year (Yearly)	Total
1.	Minimum monthly guaranteed fee to be paid to the City	\$ 2,000 <sup>00</sup>	\$ 24,000 <sup>00</sup>	\$ 24,000 <sup>00</sup>
2.	Monthly percentage of Gross Revenue	.0416%	5%	
			<b>Total</b>	\$ 24,000 + 5% GROSS FROM \$1.00

4. Option to Renew for Two (2) Additional Year(s) - The initial contract resultant from this solicitation shall prevail for a three (3) year period from the contract's initial effective date. Prior to, or upon completion of that initial term, at the City's sole discretion, the City shall have two (2) options to renew the contract on a year-by-year basis.

**[Signature is required at the end of this Section 4.0]**

Signature of Official:

  
 \_\_\_\_\_  
 Bruce H. Boiko

Name (typed):

\_\_\_\_\_  
 PRESIDENT

Title:

Firm:

\_\_\_\_\_  
 FRIENDS OF MIAMI TENNIS, INC.

Date:

\_\_\_\_\_  
 11/2/16

**END OF SECTION**

**TAB A**

**SCOPE OF SERVICES PROPOSED**

Our expertise is in the management, operations and programming of community tennis centers. FOMT has a proven track record for court optimization. Through efficient planning and scheduling we are able to maximize our programming while providing ample availability of courts for open play. Our well-trained, professional staff that is involved in every aspect of the day to day operations of a tennis facility including, but, not limited to:

- Court Reservations and Scheduling
- Fee Collection and Accounting
- Record Keeping and Calendar Management
- Customer Service
- Daily Maintenance

**\*\* FOMT facilities use *Tennisdirector.com* a software program which will allow the City to log in and monitor our revenue by categories on a daily, weekly monthly and annual basis.**

**Programming: Our staff is experienced in providing superior programming for adults including:**

- Beginner, Intermediate and Advanced Clinics for adults and juniors
- Private Lessons
- League Play (USTA and South Florida Women's Doubles Tennis League)
- Men and Women doubles clinics
- Tournaments and Ladders
- Open Social Play and Round Robins
- Mixed Doubles Match Play (Social and Competitive)
- Cardio Tennis (Before/After work cardio workouts)
- Senior tennis

**Programs for Children and Young Adults:**

- Beginning, Intermediate and High Performance Clinics
- Private Lessons
- Eight and under tennis (ages 3-8 using mini nets and special balls)
- 10 and Under Tennis format (Red Ball, Orange Ball and Green Dot Ball)
- USTA Junior Team Tennis Leagues (ages 5 to 18, all levels of play)
- Home-schooled children's programs
- Middle and High School Tennis (practice, matches and instruction as needed)
- Tennis Camps (Summer, Winter and Spring and Holiday)
- Early Release day clinics
- Special Population children's programs
- Junior Tournaments

**Special Programming and Events for the community including but not limited to:**

- FREE Tennis Block Parties
- Tennis Play Days
- Special Olympics clinics
- Wheel Chair Tennis
- “Battle of the Camps”
- Hosting School Field Trips
- Grand Slam Events
- Tennis Boot Camp
- Scholarship of Eligible City of North Miami Beach residents
- Miami Open Junior Cup
- USTA Team Tennis Leagues
- Holiday, School Break and Summer Tennis Camps
- Home-Schooled children’s clinics
- XGlow (glow in the dark tennis)

Tennis Equipment - Friends of Miami Tennis Inc. will provide all the equipment and supplies needed to conduct our programs. All of our equipment is age appropriate and is maintained in good and safe operating order. Our staff will work diligently to ensure a safe, clean and welcoming work environment.

Pro-shop - FOMT will staff and stock the pro-shop with tennis related equipment (balls, wristbands, hats, clothing and sunscreen), drinks, healthy food and snacks. The pro shop will be staffed during hours of operation. We will also provide stringing services and children tennis equipment.





# Ron Ehmann Tennis Center

## Ron Ehmann Tennis Center

10995 SW 97 Ave  
Miami, FL 33176

Head Tennis Professional  
Nurka Sodupe

- 6 Lighted Tennis Courts

### Contact Information

**Pro Shop 305-273-6428**

ronehmann@tennis@gmail.com

www.facebook.com/RonEhmannTennis

www.friendsofmiamitennis.com

Friends of Miami Tennis, Inc., is a 501 c (3) not for profit community tennis association committed to enhancing our diverse community through the healthy life-style of tennis. FOMT manages Tamiami Tennis Center, JD Redd Tennis Center and Ron Ehmann Tennis Center.

## ADULT PROGRAMS

*This program is designed for players who want to improve their match play skills.*

*Doubles and singles strategy, foot-work skills, and technique emphasized*

### Coed Beginner & Intermediate classes

Single Class: \$25

Mon, Tues & Thurs 9:00am-10:30am

Friday 7:00 — 8:30 PM

### **NEW CARDIO Tennis \$25**

- Appropriate for all skill levels
- Burns lots of calories
- Tons of fun

### Private Tennis Lessons

Take your game to new levels by identifying your personal needs with one of our Certified Teaching Professionals.

1/2 hour lesson	\$35.00
1 hour lesson	\$60.00
1.5 hr lesson	\$90.00
Head Pro	\$65.00



Ask about joining our  
Junior and Adult  
Tennis Team Leagues



## JUNIOR PROGRAMS

*We want to provide your child the opportunity to improve their tennis game, work hard, make new friends and have a lot of fun!*

1x/wk: \$20/class      2x/wk: \$19/class      3x/wk: \$17/class  
*Payable monthly, number of classes may vary per month*  
Single Class: \$25 1 hr classes

### RED BALL PROGRAM

Monday—Friday  
Saturday

4:00—5:00 PM  
9:00—10:00 AM

5:00—6:00 PM

### ORANGE BALL PROGRAM

Monday—Friday  
Saturday

4:00—5:00 PM  
9:00—10:00 AM

5:00-6:00pm    6:00—7:00 PM  
10.00—11:00 AM

1x/wk: \$30/class      2x/wk: \$25/class      3x/wk: \$20/class  
*Payable monthly, number of classes may vary per month*  
Single Class: \$35 1.5 hr classes

### GREEN DOT PROGRAM

Monday—Friday  
Saturday

5:00—6:30 PM  
10:00—11:30AM

### YELLOW BALL PROGRAM

Monday—Friday  
Saturday

5:00-6:30PM  
10:00-11:30AM

### TOURNAMENT TRAINING PROGRAM

Tournament training programs are for players that are interested or currently competing in USTA junior tournaments. It is a 2 hour long program that consist of high level drills, strengthening , speed and agility fitness.

1x/wk: \$40/class    2x/wk: \$40/class    3x/wk/\$35 class    4x/wk/\$35 class    5x/wk/\$30  
*Payable monthly, number of classes may vary per month*

Single Class: \$45

Monday— Friday

5:00pm—7:00pm

### ACADEMY PROGRAM

The Academy is by invitation only and players must be evaluated by the Head Pro. These players participate in state, sectional, regional, national , and international tournaments. This is a 2 hour class

1x/wk/ \$45      2x/wk\$45      3x/wk/\$40      4x/wk/\$40      5x/wk \$35  
*Payable monthly, number of classes may vary per month*

Single Class: \$50

Monday—Friday

5:00pm—7:00pm

# Sample of our Friends of Miami Website



HOME TAMAMI TENNIS CENTER RON EHMANN TENNIS CENTER JD REDD TENNIS CENTER TOURNAMENTS JUNIOR TEAM TENNIS More

## FRIENDS OF MIAMI TENNIS



### THE TAMAMI "TENIS PARA TODOS" EVENT HUGE SUCCESS!



Check out the video and pictures on  
[facebook.com/tamamitenniscenter](https://www.facebook.com/tamamitenniscenter)



WELCOME TO FRIENDS OF MIAMI TENNIS

Friends of Miami Tennis, Inc. (FOMT), is a Florida not for profit corporation and has been granted 501(c)3 status by the IRS. We were established in 2004 for the purpose of promoting and growing tennis in South Florida. Our mission is to work with parks, tennis professionals and our local community in South Florida to promote the healthy lifestyle of tennis by exposing our wonderfully diverse community to our lifetime sport. We are recognized by The United States Tennis Association as one of the areas registered Community Tennis Association. FOMT manages Tamiami Tennis and JD Redd Tennis Center and is the first in the country to have permanent 36ft and 60ft courts with blended lines on all of their full size courts. FOMT is the proud recipient of the 2013 USTA FI Member Organization Winner

#### JUNIOR PROGRAMS



#### ADULT PROGRAMS



#### TOURNAMENTS



#### FACILITIES



## CHECK OUT OUR FACILITIES!



Friends of Miami Tennis, Inc.  
11767 S. Dixie Highway, Suite 500  
Pinecrest, FL 33156

FOMT@bellsouth.net  
[www.friendsofmiamitennis.com](http://www.friendsofmiamitennis.com)

# Friends of Miami Tennis host USTA Sanctioned Tournaments

To register go to [www.friendsofmiamitennis.com](http://www.friendsofmiamitennis.com) and click on Tournaments for direct link

- 01/16/2016 Friends of Miami Tennis Level 7 Challenge - 150001516  
Skill Level: Intermediate  
Friends of Miami Tennis Inc.  
*Level 7 Boys' & Girls' Singles: 78' Yellow Ball 12-14 Boys' & Girls' 10 and Under Singles: 60' Orange Ball 10*
- 01/30/2016 Friends of Miami "Winter" Challenge Level 7 at Tamiami Tennis Center - 150046316  
Skill Level: Intermediate  
FOMT at Tamiami Tennis Center  
*Level 7 Boys' & Girls' Singles: 78' Yellow Ball 16-18*
- 02/13/2016 Friends of Miami "Love" Tennis at JD Redd Pk L7 - 150046816  
Skill Level: Intermediate  
FOMT at JD Redd Park  
*Level 7 Boys' & Girls' Singles: 78' Yellow Ball 12-14 ( Boys' & Girls' 10 and Under Singles: 60' Orange Ball 10*
- 03/12/2016 Friends of Miami "Spring" Tennis L7 at Tamiami Tennis Center - 150047016  
Skill Level: Intermediate  
FOMT at Tamiami Tennis Center  
*Level 7 Boys' & Girls' Singles: 78' Yellow Ball 12-14 Orange Level 1 Boys' & Girls' 10 and Under Singles: 60' Orange Ball 10 )*
- 04/09/2016 Friends of Miami L7 - 150047416  
Skill Level: Intermediate  
FOMT  
*Level 7 Boys' & Girls' Singles: 78' Yellow Ball 12-14 ( Orange Level 1 Boys' & Girls' 10 and Under Singles: 60' Orange Ball 10*
- 05/22/2016 Friends of Miami Tennis Level 8 - 150001416  
Skill Level: Entry LevelEntry Level  
Is your child just starting to compete? Kids can gain experience and confidence by playing multiple matches close to home.  
Friends of Miami Tennis Inc.  
*Level 8 Co-ed 10 and Under Singles: 36' Red Ball 8 ( Orange Level 2 Co-ed 10 and Under Singles: 60' Orange Ball 10 ( Level 8 Boys' & Girls' Singles: 78' Green Ball 12*
- 07/17/2016 Friends of Miami Tennis L8 - 150022516  
Skill Level: Entry LevelEntry Level  
Is your child just starting to compete? Kids can gain experience and confidence by playing multiple matches close to home.  
Friends of Miami Tennis Inc.  
*Level 8 Co-ed 10 and Under Singles: 36' Red Ball 8 ( Orange Level 2 Co-ed 10 and Under Singles: 60' Orange Ball 10 Level 8 Boys' & Girls' Singles: 78' Green Ball 12*
- 08/20/2016 Friends of Miami Tennis Level 6 - 150047616  
Skill Level: Intermediate, Advanced  
Friends of Miami Tennis  
*Level 6 Boys' & Girls' Singles: 78' Yellow Ball 12-14 Green Level 1 Boys' & Girls' 10 and Under Singles: 78' Green Ball 10*
- 09/18/2016 Friends of Miami Tennis L8 - 150022916  
Skill Level: Entry LevelEntry Level  
Is your child just starting to compete? Kids can gain experience and confidence by playing multiple matches close to home.  
Friends of Miami Tennis Inc.  
*Level 8 Co-ed 10 and Under Singles: 36' Red Ball 8 Orange Level 2 Co-ed 10 and Under Singles: 60' Orange Ball 10 Level 8 Boys' & Girls' Singles: 78' Green Ball 12 (*
- 11/06/2016 Friends of Miami Tennis L8 - 150023316  
Skill Level: Entry LevelEntry Level  
Is your child just starting to compete? Kids can gain experience and confidence by playing multiple matches close to home.  
Friends of Miami Tennis Inc.  
*Level 8 Co-ed 10 and Under Singles: 36' Red Ball 8 Orange Level 2 Co-ed 10 and Under Singles: 60' Orange Ball 10 Level 8 Boys' & Girls' Singles: 78' Green Ball 12 )*
- 11/12/2016 Friends of Miami Tennis - Tamiami Tennis L7 Challenge - 150047716  
Skill Level: Intermediate  
FOMT at Tamiami Tennis Center  
*Level 7 Boys' & Girls' Singles: 78' Yellow Ball 12-14 Orange Level 1 Boys' & Girls' 10 and Under Singles: 60' Orange Ball 10*
- 12/11/2016 Friends of Miami Tennis L8 - 150023416  
Skill Level: Entry LevelEntry Level  
Is your child just starting to compete? Kids can gain experience and confidence by playing multiple matches close to home.  
Friends of Miami Tennis Inc.  
*Level 8 Co-ed 10 and Under Singles: 36' Red Ball Orange Level 2 Co-ed 10 and Under Singles: 60' Orange Ball 10 ( Level 8 Boys' & Girls' Singles: 78' Green Ball 12*

# You Don't Have To Be A Pro To Play At The Miami Open!

## Juniors take to the courts for championship match

Since 2013, the Youth Sports Championship Series has helped kids build a strong foundation of organized sports, and with the partnership between Miami-Dade Parks, USTA Florida and IMG — a sports and marketing organization — it has given local junior tennis players an opportunity of a lifetime: to play tennis at the same facility where their professional idols play.

During the internationally renowned Miami Open, youth players, ages 8-12, vie for a chance at the Mayor's Cup. The Mayor's Cup is the finale to the Miami Junior Tennis Cup, a two-day tournament held Tamiami Park Tennis Center.

Last year, Yubel Ubri took home the 2015 Mayor's Cup at the Miami Open. "Yubel is a fast learner in all of the areas of his life," dad Yubelnal Ubri shared. "He is a natural athlete that advanced so well at a young age that he often competes in divisions of older kids."

Not only do these tennis pro hopefuls participate in the tournament, many of them train at the Tamiami Park Tennis Center. Considering the park's commitment to youth programs, it's not hard to imagine why.



Tamiami Park Tennis Center is one of the most unique venues in the country. It is the first tennis facility to have courts for kids. These include a 36-foot, 60-foot and 78-foot courts, as well as having blended lines on all of its full-size courts. "USTA Florida is so excited that tennis is now easier for young children with shorter courts and modified equipment to make tennis user-friendly for all players," says USTA Florida tennis program coordinator Cathy Nordlund. The program is run by the Friends of Miami Tennis Inc. [www.FriendsOfMiamiTennis.com](http://www.FriendsOfMiamiTennis.com) — a non-profit that offers unique training for kids.

While the win is nice, Yubelnal, reminds his son that no matter what the outcome, "he is always a winner and my number one!" The same philosophy the tennis program at Tamiami Parks instills in all of its players!

The 2016 Miami Junior Tennis Cup has expanded to give even more local kids an opportunity to showcase their skills. For more information on the Miami Junior Tennis Cup and other Youth Sports Championship Series events, visit [www.PlayMiami.org](http://www.PlayMiami.org).



Brooke Dugarte (left) and Matthieu Van Aal (right) both from Tamiami Park Tennis Center congratulate each other after their Championship Match at the Miami Junior Tennis Cup at the Miami Open.



(Left to Right) Adam Berrett of IMG, Cathy Nordlund of USTA Florida, Chris Evans of Miami-Dade Parks, Miami-Dade County Mayor Carlos A. Gimenez and Miami-Dade Parks Director Jack Kardys.

# NEIGHBORS

THURSDAY, JUNE 12, 2008 | EDITOR: STEVEN LOCKLIN | 305-671-4328 | MiamiHerald.com/Neighbors

KFO4 The Miami Herald



Miami Sunke is a member of  
congregation as she makes a return  
during Sunday's Tarjama Tennis  
Center Back Party. Sunke and a group  
of other tennis lovers visited the  
center at Famiham Park, which was  
celebrating its reopening from  
damage caused by Hurricane Wilma  
three years ago. PAGE 3

# LEI IIIS party

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A scholarship program that supports  
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## NEIGHBORS TICKET

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CLASSIFIEDS INSIDE

## WESTCHESTER

# It's a perfect match: kids, Tamiami tennis

■ The Tamiami Tennis Center reopened Sunday, following two-year hiatus due to damage caused by Hurricane Wilma.

BY XAVIER E. MARTINEZ  
xmartinez@miamiherald.com

Pedro Aragone can't wait to spend his summer smashing tennis balls. The summer fun was in doubt because of the lack of practice locations in his West Miami-Dade neighborhood, but now the 11-year-old can look forward to playing on resurfaced courts at the Tamiami Tennis Center.

The center at Tamiami Park reopened Sunday after a two-year hiatus because of damage from Hurricane Wilma.

"My son wishes he could play tennis eight hours a day," Augusto Aragone said at Sunday's Tennis Block Party. "We have noticed there is a shortage of tennis facilities in Dade County with the excep-

tion of the private academies." Sunday's event was hosted by the United States Tennis Association and Miami-Dade Parks and Recreation Department.

"Today is about letting the surrounding community know we are here and are providing quality tennis programs for the whole family," said Cathy Nordlund, USA Florida Community Coordinator for Miami-Dade and Monroe counties.

"After Hurricane Wilma, this facility was in bad condition, but now everything is top-notch," said Carolyn Gibson, regional manager for Miami-Dade Parks and Recreation.

Families and tennis enthusiasts turned out for a day of games, prizes and free pizza.

The center offers six hard-surface tennis courts, four hard-surface volleyball courts and two sand volleyball courts. All have lights for nighttime use.

Friends of Miami Tennis, a nonprofit organization under the USTA umbrella, will manage the center's programs. They include a children's summer camp, after-school programs, junior and adult clinics, tennis and volleyball leagues and a quick-start program tailored for children ages 10 and under.

"The need for tennis within this community seemed to be asking for us to take action at this park. This community wanted us to provide them with something they had but weren't using," said Emily Reed, who is on Friends of Miami Tennis' board of directors.

Courts are open to the public. Tennis fees are \$2 per person per hour, and volleyball fees are \$10 per hour for two people, or \$20 per hour for any group larger than two people.

For information or reservations, call 305-480-2099.



CHRIS CUIRO/FOR THE MIAMI HERALD  
**(IN THE SWING:** Tina Esfandiary, 12, slams a ball into it behind a screen to test her serve strength at the Miami Tennis Center's Block Party.

# Grand Opening of Tamiami Tennis Center 60 ft Courts 2013





GRASSROOTS TENNIS

## Advocacy Effort Revives Miami Tennis at Tamiami Park

By Richard Vach

**H**urricane Wilma's estimated \$20 billion of damage in 2005 included the Tamiami Tennis Center in Miami's Hispanic Tamiami (pronounced "Tammee-Ammy") district. The extensive wind and property damage required new fencing and the resurfacing of courts.

But even after the center was repaired, it remained locked-up for years, caught up in bureaucratic red tape over management of the public facility.

This summer the Tamiami Tennis Center reopened with tennis camps for children through the combined advocacy



The Miami-Dade County Fair at Tamiami Park sees approximately 750,000 visitors each year.

efforts of USTA Florida Regional Community Coordinator Cathy Nordlund and the recently-formed Friends of Miami Tennis community tennis association (CTA). It was a long road to re-opening for the center, named after the even-longer Tamiami Trail, a road built to connect Tampa and Miami in the early 1900s.

"I used to drive by and see the center was in great condition, but no one was using it," Nordlund said. "They fixed it up, but the county didn't go back in there to manage the courts."

Now the not-for-profit Friends of Miami Tennis manages the center. It is part of the rolling 248-acre

Tamiami Park, which includes an Olympic-size swimming pool, soccer and baseball fields, and traditional and beach volleyball courts among other sports. According to U.S. Census data, approximately 90 percent of the residents within the roughly eight square miles of the Tamiami area speak Spanish as a first language.

"It is a 100 percent Hispanic neighborhood, and we wanted to make sure that Tamiami Tennis Center brought the whole family in to play tennis, from grandma down to the kids," Nordlund said. "We've only been in there since the middle of May, so we went right into summer camps, and we've been extremely successful, having over 50 kids a week. We also had parents that requested an afternoon clinic for their children that couldn't come to summer camp and had activities elsewhere, but still wanted to be a part of the tennis program, so we had another 20 kids come to an after-summer-camp clinic."

Since re-opening, the center has drawn children from in and outside the area, and also serves developmentally-disabled children with a weekly program.

"We have a wonderful diversity of children, not only Hispanics but African-American children, Indian children," Nordlund said. "I had one mother tell

ABOVE: A USTA Quick Start clinic at Tamiami Park. Inset: A tennis player in action.



Priscillia Villemond, Eva Sambrano and Heather St. John were announced as new additions to the Florida Gulf Coast

University women's tennis team. Villemond is a transfer from Tyler (Texas) Community College, while Sambrano is a transfer from Hillsborough (Tampa) Community College, and St. John is a freshman from Gulf Coast High School.

● **Alexandra Cercone** of Seminole and **Jackie Kasler** of Gulf Breeze were doubles runners-up at the USTA National Clay Court Championships in Memphis. ● Top-seeded **Suzanne Lippe-Siegler** of Boca Raton won the Women's 50 singles title at the 82nd Annual Public Parks National Championships in New Orleans. **Irina Shtarkman** of Sarasota lost in the finals of the 3.5 division. ● 12-year-olds **Jade and Jayla Smith** of St. Petersburg advanced to the singles semifinals and won the doubles at the MIDTAC (Midwestern Tennis Assoc.) event sponsored by the American Tennis Association in Indianapolis. ● Miami 18-year-old **Laura Callava** will play for Emory University in Atlanta this fall. ● 16-year-old **Jerica Coley**, a rising junior at St. Petersburg Catholic, won the inaugural First Serve National Student Athlete Competition (recognized for her achievements in tennis and the classroom). ● **Evan King**, who lives and trains at the USTA High Performance Center in Boca Raton, teamed with **Raymond Sarmiento** to win the USTA National Boys' 16 doubles in Kalamazoo, Mich. King also won the third-place match in singles, defeating **Bob van Overbeek** of Boca Raton. In the 18s, **Ty Trombeta** of Hallandale lost the third-place match to top seed **Ryan Harrison** of Texas. ● **Bradenton's Trey Strobel** won the doubles at the Boys' 14 USTA National Championship in Texas. ● Delray Beach's **Victoria Duval** defeated Boca Raton's **Breaunna Addison** in the final of the Girls' 14 USTA National Championship in Georgia. Boca Raton's **Madison Keys** won the 3rd/4th place playoff. ● The University of Miami's **Laura Valverde** and **Michaela Kissell** won the doubles title in August at the ITA National

— Continued next page

— Continued next page



# Palmetto Bay news

www.communitynewspapers.com

Phone: 305-669-7355

## Committee working for council not taxpayers

### Retired teacher remains dedicated to education



Anne DellaCamera is pictured with the scrapbook of her recent trip to Jordan.

BY GARY ALAN RUSE

**A**nne DellaCamera, a Palmetto Bay resident and a teacher who worked in the public school system for 44 years before retiring in June 2009, remains dedicated to the cause of education and helping students. DellaCamera continues to serve as an education consultant to numerous private schools in Florida, developing programs for critical and creative thinking strategies through professional development sessions and mentoring teachers.

In late March she made an eight-day trip to Jordan as part of the People to People program. Her choice of that country was influenced by an earlier encounter.

"While teaching at Southwood Middle School I took my students to New York to work with ambassadors at the United Nations about every other year," DellaCamera said. "One of the years was right after Desert Storm, and one of the missions out of 22 missions that agreed to

See **TEACHER**, page 4

### Tennis Block Party to launch programs at Coral Reef Park

BY GARY ALAN RUSE

**T**he Village of Palmetto Bay lost no time in establishing a new tennis program at its Coral Reef Park facility, run by Friends of Miami Tennis Inc., a USTA Community Tennis Association. The group wants to welcome everyone interested in tennis to a free Tennis Block Party on June 5.

Cyndi Johnston, the new director of tennis at Coral Reef Park, is looking forward to the event.

"We are hosting the Tennis Block Party to invite all residents to come out



Palmetto Bay resident Masako Okada blasts one over the net during a lesson with Friends of Miami Tennis Inc. as Paula Martins of Pinecrest looks on.

(Photo by Bill Kress/Village of Palmetto Bay)

tennis

Are You a USTA Member?



FLORIDA

To promote and develop tennis in Florida.

ustafloida.com

visit USTA.com

USTA Internet Network

help me find  
a partner  
a court  
a program

IT'S YOUR GAME

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Friends of Miami Tennis partners with Village at Coral Reef Park

Recommend Send 0

**Friends of Miami Tennis partners with Village at Coral Reef Park; June 5- Free Tennis Block Party**



Friends of Miami Tennis, Inc., a USTA Community Tennis Association and 501c3 not-for-profit organization committed to enhancing diverse community through the healthy lifestyle of tennis, announced that it is assuming the management of the tennis programming at Coral Reef Park located in the Village of Palmetto Bay.

"We want Coral Reef Tennis to be where the whole family comes and plays and enjoy this lifetime sport of tennis," said USTA Florida Tennis Program Coordinator Cathy Nordlund. "This park is very special to me since I have lived in Palmetto Bay all my life and brought my children and now my grandchildren to play. I look forward to assisting them with bringing USTA programming to the tennis facility, especially our new 10 and Under Tennis. I also will be working with the Village to inform them of the grant opportunities that are available to them through our USTA Florida 'Share The Love' grant. I am proud to say as of today we have given out over \$60,000 to our local facilities and programs here in Miami."

The park now offers 10 and Under Tennis classes featuring the QuickStart format of play on Monday through Friday from 4-5 p.m., and Saturdays from 9-10 a.m. 10 and Under Tennis will also be incorporated into the tennis summer camp. Children age 10 and under who have never had USTA membership will also be offered free one-year USTA junior memberships, which allow them to participate in USTA Jr. Team Tennis and sanctioned tournaments. They also have junior and adult group lessons as well as challenge ladders.

The park is now offering USTA Jr. Team Tennis for all levels and ages and for the summer season, and already has eight teams and is still growing.

On Sunday, June 5, 2011, the park will also be hosting a free **USTA Tennis Block Party** from 3-6 p.m., featuring fun on-court activities for the whole family, including free food and prizes.



"I am very excited to be a part of the partnership between Friends of Miami and Palmetto Bay," said Cyndi Johnston, director of tennis at Coral Reef Park. "I look forward to growing tennis in this community. I will be organizing USTA Jr. Team Tennis competition for children ages 5-18."

For more information call Cyndi Johnston at (305) 582-8805.

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Facility Award

LONGBOAT KEY CLUB  
& RESORT  
SOUTHWEST FLORIDA'S GULF COAST

**TAB B**

**OVERALL BUSINESS APPROACH/INVESTMENT/PROPOSED FINANCIAL PLAN**

Friends of Miami Tennis, Inc. has a history of financial stability. We have no history of insolvency, bankruptcy or negative credit. If needed, Friends of Miami Tennis, Inc., has the ability to draw the financial resources of the USTA Florida for worthy capital or extraordinary program expenditures. A CPA files its required Form 990s and quarterly profit & loss statements. FOMT carries the required workers compensation insurance as well as premises liability, officers and directors liability insurance.

FOMT has put back a substantial portion of its profits into tennis facilities, as best evidenced by its Tamiami Tennis facility. Our challenge at the Tamiami Tennis Center was to introduce tennis to a park whose courts were closed because of Hurricane Wilma in 2005. Through our efforts while collaborating with the USTA, Tamiami Tennis Center was awarded a \$24,000 grant. The money was used to build four (4) 36 foot courts and to paint blended lines on the six existing courts. Thereafter, FOMT with additional USTA grants (exceeding \$50,000) built four (4) 60 foot courts for youth tennis. Now Tamiami Park has 14 tennis courts accommodating all ages and was the first facility in the United States to have all such permanent courts.

Gross revenue has increased steadily since 2008. Currently fiscal year 2016 revenue is projected to reach between \$450,000.00 and \$500,000.00. Three bank accounts are maintained locally at Wells Fargo and Capital Bank with an average balance of \$50,000.00.

Detailed financial reports and bank records will be made available to the City for review during the contract negotiation stage.

**TAB C**

**FIRM QUALIFICATIONS AND EXPERIENCE**

**Company Information** – Friends of Miami Tennis, Inc. (FOMT), is a Florida not for profit corporation and has been granted 501(c)(3) status by the IRS. Incorporated in 2007 for the purpose of promoting and growing tennis in South Florida. Our mission is to work with parks, tennis professionals and our local community in South Florida to promote the healthy lifestyle of tennis by exposing our wonderfully diverse community to our lifetime sport. Our goal is to provide quality tennis programming and service to the residents of the City of North Miami Beach at a reasonable cost in a welcoming environment at your beautiful Arthur I. Snyder Tennis Center.

Friends of Miami Tennis, Inc. is a community tennis association (CTA) governed by a dynamic and diverse, volunteer member board of directors with a part-time Executive Director, full time Director of Tennis and a USTA liaison as a consultant. Our board has a combined total of over 75 years of volunteerism and experience in the management, operation and promotion of tennis delivery in the state of Florida. A short bio of the directors is attached. FOMT is a registered CTA of the United States Tennis Association (USTA). FOMT has liability and accident insurance coverage, preferential access to USTA funding, and access to Tournament Data Management System. It is this collaboration with the USTA that has allowed us to offer many instructional seminars in our community which have improved quality and quantity of tennis programs in the Miami-Dade and Monroe County area and to secure funding for the construction of 8 new tennis courts.

In 2008, Friends of Miami Tennis Inc. entered into a facility management contract with Miami-Dade County to manage Tamiami Tennis Park. This was the first time in their history that Miami-Dade County awarded a contract to a not for profit corporation to market, manage and operate one of their tennis facilities.

Tamiami Tennis Center was the first in the country to build kids size 36ft, 60ft courts and blended lines on all of their full size courts and no cost to the County.

As a result, we have developed strong management procedures and standards and have gained valuable experience. Our staff consists of experienced personnel and certified teaching professionals. We have created a top caliber tennis program beneficial to Miami-Dade County, Friends of Miami Tennis, and to the community which we serve. As a result of this success, Friends of Miami Tennis has been awarded a license to manage and operate J.D. Redd Tennis Park in the City of Homestead and Ron Ehmann Tennis Park in Miami Dade County. **In 2013 Friends of Miami Tennis was awarded the prestigious USTA Florida Organization of the Year.**

FOMT will adopt the City of North Miami Beach Code of Ethics, in addition to FOMT's own Conflict of Interest Policy and Business Ethics Policy. FOMT shall comply with all applicable governmental rules and regulations of the City of North Miami Beach and Miami-Dade County.

**TAB D**

**EXPERIENCE OF KEY PERSONNEL**

## **BOARD of DIRECTORS**

The FOMT Board has over 75 years of volunteerism & experience in management, operational excellence and the promotion of tennis in the State of Florida.

### **Bruce Boiko, President**

- President – Friends of Miami Tennis
- USTA Florida Hall of Fame
- USTA Florida General Counsel
- Miami-Dade County Tennis Hall of Fame
- Past President of USTA Florida
- Merit Award – USTA Florida
- Past USTA National Grievance Chair

### **Cyndi Johnston, Vice President**

- USTA Florida Junior Team Tennis Local league coordinator – Miami-Dade County
- USTA Florida Junior Team Tennis Coordinator of the Year Award
- USTA Tournament Director – Level 7, 8 and 9 junior tournaments.
- Certified 10 and Under Tennis
- May 2011- January 2012 Interim Tennis Director at Coral Reef Park for Friends of Miami Tennis
- USTA Lifetime Member

### **Donna Tollefsen**

- Michael-Ann Russell Jewish Community Center –Director of Tennis
- Program Director & Director of Summer tennis camp
- USPTA District President
- USTA 10 & under Certified
- FTA Senior League Coordinator
- USTA Junior League Coordinator

### **Dennis Albaijes**

- Friends of Miami Board member since 201\_\_.
- Chair, Grant Committee for FOMT
- Chair, Website and Social Media Committee for FOMT

**Experience and Qualifications as a Tennis Professional** – A Director of Tennis has overall responsibility for FOMT facilities and programming. Each tennis facility managed and operated by FOMT is led by a Head Tennis Professional who has overall charge of certified USPTA / USPTR tennis professionals, assisted by a college intern, community volunteers and pro shop attendants.

Friends of Miami Tennis Inc. has a dedicated staff of tennis professionals that have passed the necessary background investigations. We have very high standards of professionalism and stress security by requiring our personnel to have identification tags and uniform shirts with the FOMT logo, making them readily identifiable as FOMT personnel. Friends of Miami Tennis Inc. ensures the professionals we employ are legally and lawfully living in the United States and have not been involved in criminal activity. We do not tolerate irresponsible, unprofessional or inappropriate behavior of any nature and have zero tolerance for any behavior that in any way endangers or intimidates our customers including, but, not limited to drug or alcohol use. We hire and train professionals, and expect our staff to always act in a courteous, respectful manner.

#### **SENIOR STAFF**

Mark Chellas – Director of Tennis for FOMT & Head Pro Tamiami Tennis Center

- Top Australian junior tennis player
- Coaching Experience w/ John Newcombe, Tony Roach, Roy Emerson, Fred Stolle & Mark Woodford
- Touring Pro 1999-2002 & Professional Club tennis player in Germany & France
- Former multi facility Director of Tennis:
  - Director of Tennis, The Ritz-Carlton, Key Biscayne (clay & hard court facility).
  - 2003-2007 & 2009-2015 Director of Tennis, Crandon Park Tennis Center (Home of the Miami Open, 26 court facility).
  - Managed multi-facility staff of over 30 employees
  - 5 years Tournament Director of the 'All Star Charity Tennis Event' with Novak Djokovic, Serena Williams, Andy Murray, Bryan Brothers, Andy Roddick, Chrissie Evert & other top professionals.
  
- Sports Business Administration Certificate II:  
Management, Sports Business, Marketing, Administration
- USPTA Certified
- Tennis Coaches Australia, Certified
- 10&Under Certified
- Extensive experience with clay court maintenance as Head Pro at Ritz Carlton, Key Biscayne and Crandon Park Tennis Center ("Home of the Miami Open").

## Niurka Sodupe – Head Tennis Professional Ron Ehmann- FOMT

- Coached by Pancho Segura
- Trained at Bolliteri Tennis Academy, with the likes of Andre Agassi and Jim Courier
- No. 7 ITF junior, & finalist Jr. US Open in 1984
- Competed in Summer Olympic trials (Year)
- WTA professional ranking as high as top 120
- Competing in 3 of the 4 Grand Slams
- Coaching career of 24 years in Miami from top juniors, high school, adult leagues, & recreational.
- Awarded USPTA District Coach of the Year in 2015
- USPTA Certified
- Coached boys and girls varsity at Westminster Christian and Palmer Trinity.

## Patricio Madariaga J.D. Redd Homestead- FOMT

- Top Junior from Chile, moved to the US on college scholarship for tennis.
- Attended Hampton Institute in Virginia & Also played for Florida International University finishing 3<sup>rd</sup> NCAA in 1982
- Master in Science degree in Modern Language Education
- Professional on the European Tennis Tour
- USPTA Player of the year (40s) 2002
- USPTA Certified with Head Pro experience in Coral Gables and Williams Island
- Fluent in English, Spanish & French

**Marketing:** FOMT retains a marketing firm, Espresso Content Café, on a monthly retainer to publish a calendar of events, assist with its social media to the communities it serves, a vibrant website with pictures of children that participate in its programs. Videos with tennis tips for adults are regularly uploaded from our three Head Tennis professionals. Our Facebook page is constantly updated with postings.

FOMT grants scholarships to families in need and all tennis pros are required to donate pro bono time at two events per year.

**Mark Andrew Chellas**

150 Sunrise Dr. Apt # 2C,

Key Biscayne, Fl 33149

E-mail [markchell@hotmail.com](mailto:markchell@hotmail.com)

786-385-4583

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**Objective:**

To manage staff to be the most knowledgeable, motivated, energetic and professional group of individuals in the tennis industry. To create an environment at the tennis club that draws players from the surrounding neighborhoods and districts to become members and join various programs and events. To provide the best source of exercise and the most positive tennis experience possible. Lastly to train, coach & motivate a High Performance group of juniors with the goals of playing Division 1 tennis or professionally.

---

**Education:**

**T.A.F.E. College**, Bathurst, N.S.W. Australia. 1996-1997

➤ **Sports Business Administration Certificate II:**

Management, Sports business, Marketing, Administration

➤ James Sheahan Catholic High School, Orange, N.S.W. Australia. 1989-1995

➤ Tennis Coaches Australia, coaching certification.

➤ United States Professional Tennis Association coaching certification.

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**History:**

Academy Director to Director of Tennis with Cliff Drysdale Tennis at The Ritz-Carlton Key Biscayne and Crandon Park Tennis Center, from Feb 2003 to April 2004, added a 2<sup>nd</sup> facility 26 court Crandon Park under my direction in 2009, and manage both facilities until June 30th, 2015 with in excess of 25+ employees working under my management. Under my direction all programs rose consistently year after year and consistently ran clinics with up to and over 30-40 adults on several of the weekly offered clinics. Summer camp programs were huge. I ran 2 camps simultaneously with a total combine amount of over 135 kids per week. Staff of over 12 full time pros and 4 part time pros (many more during summer) were under my full direction plus several proshop attendants, proshop manager, inventory & pay role controller & maintenance staff also under my direction.

- Main focus upon arrival with Cliff Drysdale Tennis was to manage and direct an Academy filled with high performance juniors from the local area as well as international junior players. After spending several months building this program my challenges & responsibilities grew to directing and overseeing the entire Jr. program, and after noticeable success my role then changed to the Assistant Director of the Club. During the early stages of 2004, I was promoted to Director of Tennis operations for Cliff Drysdale tennis, Based at The Ritz-Carlton, Key Biscayne. This tennis facility is the largest & most prestigious of any Ritz-Carlton world wide with 10 Clay courts and 1 Hard court.
- I lobbied with the Miami Dade County on behalf of Drysdale Tennis later in 2009 to win the bid & acquired the coaching contract for Crandon Tennis center, the 'Home of the Sony Ericsson' which is argued to be the 5<sup>th</sup> largest tennis tournament world wide. I directed both this facility & the Ritz-Carlton, Key Biscayne. The facility is state of the art, with 26 courts in total. 4 green clay, 2 red clay & 20 hard courts.
- I have been Tournament Director the last 5 years for the All Star Charity Tennis event held at the Ritz-Carlton, Key Biscayne. We have solicited at the Time World number 1. Novak Djokovic, Serena Williams, Doubles worlds no. 1 Bryan Brothers, Andy Murray, Kei Nishikuri, Ana Ivanovic, Chrissie Evert, Marion Bartoli + several other top ranked professionals to play in the event which raises funds for 'The Great Miami Tennis and Education foundation' which is an excellent local foundation to help inner city kids, learn and play tennis.

Professional Player, touring Australia, the US, Germany and France. 1999-2003

- Based at the John Newcombe Tennis ranch I trained for weeks at a time with their international Academy, before traveling to series of tournaments throughout the US, Europe and Australia. During these years all income was derived from playing professionally from Satellite & Future tournaments, Professional Club tennis, Open division prize money tournaments.

Full time Coach at Newcombe's Academy, Parklands Tennis Center, Sydney April 1997-January 1999 (full time coach 1 year & 9 months.)

- Worked with former tour professionals Brad Drewitt, Russell Barlow and former no. 1 John Newcombe. Teaching all ages from beginner juniors to advanced as well as private lessons and adult group classes. Run night competitions social round robins and practiced and played as much tennis as possible during this time.

Part time coach Bathurst Tennis Center 20-30hrs per week, January 1995-April 1997 (2 years & 4 months)

**Niurka Sodupe**

18495 S. Dixie Highway, #167  
Miami, FL 33157  
(305) 812-5450  
tennisadvantageofmiami.com

**Professional Experience**

Tennis Advantage of Miami

2011 – Present

Owner/Director

Head Coach

- Coach private and group lessons to juniors and adults
- Coach adult USTA teams and leagues
- Hosted and organized USTA Kid's Play Day's and Kid's Tennis Clubs
- Hosted and organized USTA Junior Team Tennis
- Organize and supervise adult and junior round robins
- Organize and supervise junior after school programs
- Organize and supervise Spring, Summer and Winter junior camps

Somerset Academy Bay at Pinewood Acres, Miami, FL

2012 - Present

- Provide and organize after school tennis program at Somerset Academy Bay location

Christ Fellowship School, Miami, FL

2011 - Present

- Provide and organize after school tennis program at Christ Fellowship School location

Jane Forman Tennis Academy, Miami, FL

1993 – 2010

Head Assistant Tennis Pro

- Coached private and group lessons to juniors and adults
- Coached adult USTA teams and leagues
- Organized and supervised league match play
- Traveled and coached adult USTA teams at sectional and regional championships
- Organized and supervised USTA junior tournaments at JFTA
- Started Elite Junior Program for competitive junior players
- Traveled to tournaments with Elite Junior Program players

2015

Awarded the 2015 U.S.P.T.A. District Coach of the Year

2014

USTA recognizes Niurka Sodupe and Tennis Advantage of Miami for our extra efforts to allow kids to get active and try tennis

2012

Attended and completed The 10 and Under tennis workshop

2011

Tennis Advantage of Miami was awarded the Share the Love Grant to share our love for tennis through active and fits kids and to promote 10 and Under tennis in our facility and throughout our community

2008

Received USPTA Certification as Professional – Level 2

1998 - 2004

Head Coach Boys' and Girls' varsity tennis teams at Westminster Christian School

- Organized tennis season schedule in conjunction with other South Florida schools
- Coached and supervised both boys' and girls' team practices
- Traveled with teams to all matches

#### **Competitive Career Highlights**

- 1986 – 1992: Competed in the WTA Tour including the main draws of three Grand Slam events (French Open, Wimbledon and U.S. Open)
  - 1989: Achieved highest ranking in the top 120 in the world
  - 1986: Turned Pro at the Virginia Slims Tournament, Key Biscayne, FL
  - 1985: Began competing on the WTA Tour as an amateur
  - 1984: I.T.F. Ranked #7
    - Reached Final of the JR US Open
    - Junior Wightman Cup team member
    - USTA Summer Traveling team player
-

## **Patricio Madariaga**

13824 SW 122 COURT

Miami, Florida 33186

madariagapatricio@yahoo.com / 786-271-3471

### **Qualifications**

USPTA Certified Member #21156 (Since 1999)

### **Work History**

- 2013 – 2015:** **Williams Island Tennis Club, Aventura, Florida**  
Tennis Head Pro
- 2007 – 2013:** **City of Coral Gables, Florida**  
Associate Tennis Professional
- 2005 – 2007:** **Carrollton School / Coconut Grove, Florida**  
Varsity and JV Tennis Coach
- 2004 – 2006:** **Salvadore Park and Biltmore Tennis Centers / Coral Gables, Florida**  
Tennis Instructor and Program Coordinator: Duties included Programming, Curriculum Development and its implementation as well as instruction for Junior and Adult Programs.
- 2003 – 2007:** **Camp Romaca Summer Camp for Girls / Hinsdale, Massachusetts**  
Tennis Director: Duties included Assessment and Evaluation, Curriculum Development, Instruction, Programming and Staff Scheduling and Supervision.
- 1997 – 2003:** **Dave and Mary Alper JCC / Miami, Florida**  
Tennis Instructor and Tennis Director of the Patricio Madariaga Tennis Academy at the JCC: Duties included Curriculum Development, Evaluation, Instruction, Program Development, and Staffing.
- 1993 – 1997:** **Miami-Dade County Public Schools / Miami, Florida**  
Modern Languages Teacher
- 1987 – 1993:** **Tamiami Park Miami, Florida** Tennis Instructor
- 1984 – 1987:** **Tennis Club Malo Tennis Club Malo, Dunkerque, France**  
Tennis Instructor and Junior Development Director
- 1984 – 1988:** **Professional Tennis Player**
- 1982 – 1984:** **Costa del Sol Tennis Club, Miami, Florida** Tennis Head Pro

### **Education**

- 1996: FIU Specialist Degree in Curriculum and Instruction, Specialty in Instructional Leadership
- 1994: FIU Master of Science Degree in Modern Language Education
- 1992: FIU Bachelor of Arts in Liberal Studies
-

**Accomplishments**

- 2015: Champion Singles and Doubles Naples Beach Club 55's USPTA Grand Prix Circuit
- 2014: Doubles Champion 50's USPTA Grand Prix Masters
- 2014: Singles Finalist 55's USPTA Grand Prix Masters
- 2013: Doubles Finalist 50's USPTA Delray Grand Prix tennis tournament
- 2011: Mercedes Benz Tennis Invitational at Coral Oaks: Singles Semi-Finalist
- 2010: Copa Badia: Singles Finalist
- 2008, 2009, 2010: Mercedes Benz Tennis Invitational at Coral Oaks: Singles Winner
- 2009: Fall Island Tournament: Mixed Doubles Winner
- 2009: State of Florida Mixed Doubles League: Winner
- 2009: Best of Miami Tournament: Doubles Winner
- 2003: 40's USPTA State of Florida Player of the Year
- 2003: 40's State of Florida Closed Runner Up: Singles
- 2001: Hard Court National Tournament in La Jolla, California: Mixed Doubles Runner-Up
- 2000: Oscar Olea Tennis Tournament Open Division Winner: Singles
- 1985, 1986 & 1987 Championnat de France Finalist
- 1982: NCAA 3<sup>rd</sup> Place Team

**Languages**

English, Spanish, French

**References**

Available Upon Request

**TAB E**

**FIRM'S RESOURCES AND EXPERIENCE WITH GOVERNMENTAL ENTITIES**

See attached letters from City of Miami and Miami-Dade County Directors of Parks & Recreation for our extensive and superlative relationship with the County and municipalities, as well as other non-profit organizations which benefit disabled and at-risk children.

**TAB F**  
**CLIENT REFERENCES**

**Letters of Recommendations from:**

Doug Booth, Executive Director, United States Tennis Association –Florida Section

Jack Kardys, Director, Miami-Dade County Park & Recreation

Kevin Kerwin, Director, City of Miami Park & Recreation

Linsey Harris Smith, Director of Special Olympics –Miami-Dade County

Susan Allhouse, USTA Florida Foundation Grant Committee

At the present time FOMT is in contracts with Miami-Dade County for Tamiami Tennis Center and Ron Ehmann Tennis Center and also with the City of Homestead for JD Redd Park.

FOMT has never sued a municipality or governmental unit or otherwise been involved in litigation, nor has it ever had a tennis facility contract non-renewed or terminated.

April 27, 2016

TO: Whom It May Concern:

I am writing this letter in support of the Friends of Miami Tennis (FOMT) and their efforts to obtain the contract to run tennis programs at the Village of Palmetto Bay.

The Friends of Miami Tennis has done a wonderful job running Tamiami Park. With the leadership of Cathy Nordlund, an employee of USTA Florida and Bruce Boiko, president of FOMT and a past president and member of USTA Florida's Hall of Fame, they both have a passion to grow community tennis programs. One of USTA Florida's key initiatives is to provide quality and consistent programming to ensure positive branding with USTA events. We are confident and know that the FOMT will run USTA programs that fit this need in the community.

They have since been given other public facilities to manage due to their success. If you have any questions I would recommend a call to the leadership of Dade County Parks, Mr. Jack Kardys or George Parrado. I am confident they will give you a great assessment of the impact FOMT has had running the facilities they have been given. I know with their leadership the Village of Palmetto Bay will become a model public tennis facility meeting the needs of all tennis players in your community.

I would also offer that you do thorough research on all the people\tennis management groups bidding. The tennis industry is being threatened with groups being given contracts who have a tremendous negative impact on our ability to grow our sport. Please make sure you hire someone with a track record of growing tennis in other facilities they have managed.

Please give FOMT strong consideration in their bid. I am extremely confident in giving them my highest personal recommendation knowing they will do an outstanding job.

Please let me know if I can provide any additional information.

Sincerely,



Doug Booth  
Executive Director



miamidade.gov

Parks, Recreation and Open Spaces  
275 NW 2nd Street  
Miami, Florida 33128  
T 305-755-7800

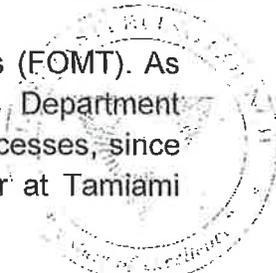
*Every Great Community has  
a Great Park System.*

April 25, 2016

To Whom it may Concern:

2013 Governor's Sustained  
Excellence Award

Please accept this letter as my endorsement for Friends of Miami Tennis (FOMT). As the Director of the Miami-Dade Parks, Recreation and Open Spaces Department (MDPROS), I have had the opportunity to witness first-hand, FOMT's successes, since they assumed the management and programming of the Tennis Center at Tamiami Park in 2008.



The 2008 Programming Partnership Agreement was the first of its kind in our department for a Not-for-Profit 501C3 organization to operate and manage one of our tennis centers.

FOMT's commitment to grow tennis in Miami Dade County has created a top-notch tennis facility at Tamiami Park for all ages and abilities to enjoy. Through FOMT's efforts, Tamiami was the first tennis facility in the country to build four 36ft, four 60ft permanent kids size courts and blended lines on the six remaining 78ft courts (at no-cost to the county).

We recently expanded our partnership with FOMT to include the management and programming of the Tennis Center at Ron Ehmann Park.

I hold the leadership of FOMT in high regard and confidently recommend them to your municipality. I am happy to provide further information if required.

Sincerely,

Jack Kardys  
Director (MDPROS)

# City of Miami



DANIEL J. ALFONSO  
City Manager

April 28, 2016

To whom it may concern,

Please accept this letter of recommendation for the Friends of Miami Tennis (FOMT) organization. I was fortunate to have worked with FOMT while I served our community as Assistant Director for Operations Management for the Miami Dade County Parks, Recreation, and Open Spaces Department. Now, as Director of The Parks and Recreation Department for the City of Miami, I continue to recognize and appreciate the FOMT and their commitment to work with Parks and Tennis Professionals in South Florida, where they inspire our community to get and stay healthy by promoting a life sport for people of all ages and skill levels.

Since 2004, FOMT has continued to provide world-class programs and tournaments for high-level tennis while providing opportunities for our underserved populations.

I wholeheartedly endorse the Friends of Miami Tennis for all municipalities in South Florida.

Please do not hesitate to reach out to me if you have any questions or would like me to expand on my recommendation.

Regards

A handwritten signature in blue ink, appearing to read "Kevin M. Kirwin".

Kevin M. Kirwin

444 SW 2<sup>nd</sup> Ave 8th Floor | Miami, FL 33130

Phone: (305) 416-1320 | Email: [kkirwin@miamigov.com](mailto:kkirwin@miamigov.com)



April 22, 2016

**To Whom It May Concern:**

It is with great pleasure that I write this letter of recommendation for Friends of Miami Tennis who have supported our athletes in Miami-Dade County since 2008. There is no cost to participate in Special Olympics and we rely on the generosity of the community to be able to provide high quality training programs to the athletes we serve.

Friends of Miami has donated the use of their tennis facility, providing tennis pros. In addition, they have coordinated for a USTA National Recreational Trainer and local volunteers to assist at our trainings and competitions. With their generous support we are now able to offer year-round tennis training programs at Tamiami and JD Redd Tennis Centers.

Through this collaboration, our athletes have the opportunity to develop a passion for the sport of tennis and develop their skills. Friends of Miami offer an incredible service to Miami-Dade County and we are incredibly fortunate to have their support.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Harris Smith".

**Linsey Harris Smith**  
Director, Miami-Dade County  
Special Olympics Florida



## **Palm Beach Tennis Associates Inc.**

4204 Manor Forest Trail • Boynton Beach, FL 33436

Telephone 954.205.5575 • Fax 561.249.3465

4/21/2016

To whom it may concern,

It has been my pleasure and good fortune to work with Friends of Miami Tennis, a USTA Community Tennis Association (501c3 Not for Profit), since their founding.

As a certified tennis teaching professional and volunteer for USTA Florida, my association with FOMT has been both frequent and broad in scope.

- I have served on the USTA Florida Board of Directors with Bruce M. Boiko, currently their president, and respect his business sense, leadership skills and vision for the tennis industry and marketplace.

- As a member of the USTA Florida Foundation Grant Committee, I am familiar with the organization's attention to establishing a solid foundation and a well thought out strategic plan. They have presented a viable mission for the Miami community, and an understanding of utilizing the resources available to them as well as the need for sustainability.

As a USTA Player Development Faculty Member, I have worked with Cathy Nordlund, the USTA Florida Tennis Program Coordinator and CTA liaison, in all aspects of providing training to PE teachers, after school staff, park and recreation staff, recreational coaches, and tennis teaching professionals. Attention to training ensures that there are those with the necessary knowledge and skills to implement the grassroots level program offerings that will bring people into the great sport of tennis, and provide them with the opportunities for instruction and recreational play that will create an interest in tennis in the community and to promote the sport of tennis and all of its many health benefits.

FOMT's operation of the Tamiami Tennis Center has exceeded all expectations and has enabled them to successfully take on other management opportunities since. They've done a wonderful job of focusing on the children of these communities who will be the ones to help promote tennis for future generations to come, and who will in turn derive the most from their participation. Not only will children benefit from the cardiovascular exercise that they will receive, but they will also gain self confidence and self-esteem, learn about the value of cooperation in social interactions, develop an advanced level of hand-eye coordination and motor skills, and gain a healthy respect for competition. In addition to all this, FOMT's organized group lessons, activities and events will hopefully bring community families together and create more family value in a world that is increasing overrun by separation.

FOMT has also generously donated of their time and the use of their facility to sustain the Miami-Dade Special Olympics Athlete Training Program now in its tenth year and for which I have served as a trainer and assisted in the organization of all aspects up through the Summer Games. Tennis has increasingly become an activity for everyone and this program's success has been remarkable as has the difference it

has made to the lives of these athletes and their coaches. Their outreach to special populations has been far reaching to include training those with other organizations as well as coordinating a combined USTA and USPTA Wheelchair Tennis Certification Workshop.

As the past president of a CTA in Palm Beach County, and currently involved with Tennis in the Parks Programs for them as well as the City of Boynton Beach for multiple park facilities, I truly feel that this organization would well serve this community and all aspects of tennis from grassroots to high performance play given the opportunity to manage the professional services for this facility.

Sincerely,

*Susan E. Allshouse*

**Susan Allshouse**

**Palm Beach Tennis Associates Inc. • Managing Director**

**E-mail:** [SusanAllshouse@comcast.net](mailto:SusanAllshouse@comcast.net)

*USTA Player Development Workshop Faculty*

*USTA School/After-School Committee Member 2015-2016*

*USPTA • USPTA Wheelchair • PTR Adult & Junior Development Certified Tennis Teaching Professional*

*USPTA Youth Tennis Task Force Member*

*Cardio Tennis • Cardio Tennis Kids • Tennis Whizz Pre-School • Special Olympics Tennis*

*USTA Florida Board of Directors, Director at Large 2015-2016*

*USTA Florida Youth Tennis Council & Youth Recreation Tennis Committee, Chair 2015-2016*

*USTA Florida Foundation Grant Committee, Member 2015-2016*

**TAB G**  
**REQUIRED FORMS, ATTACHMENTS AND VALUE-ADDED BENEFITS**

**SECTION 7.0 REQUIRED FORMS**

7.0 ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS RFP.

- Addendum #1, Dated OCTOBER 04, 2016
- Addendum #2, Dated OCTOBER 26, 2016
- Addendum #~~3~~<sup>2</sup> Dated OCTOBER 28, 2016
- Addendum #4, Dated \_\_\_\_\_
- Addendum #5, Dated \_\_\_\_\_
- Addendum #6, Dated \_\_\_\_\_
- Addendum #7, Dated \_\_\_\_\_
- Addendum #8, Dated \_\_\_\_\_

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS RFP.

FIRM NAME: FRIENDS OF MIAMI TENNIS, INC

AUTHORIZED SIGNATURE: [Signature] DATE: 11/2/16

TITLE OF OFFICER: PRESIDENT

7.1A PROPOSAL SIGNATURE PAGE FOR CORPORATION

The officers of the Corporation are as follows:

	NAME	ADDRESS
President	Bruce Boiko	5801 SW 74 Terr. #6 MIAMI, FL 33143
Vice-President	CYNTHIA JOHNSTON	8250 SW 187 TERR MIAMI FL 33158
Secretary	Dennis Albaiges	PO BOX 500 11767 S. DIXIE HIGHWAY PINECREST, FL 33156
Treasurer	Bruce Boiko	see above
Registered Agent	Bruce Boiko	see above

The full names and residences of stockbrokers, persons, or firms interested in the foregoing Proposal, as principals, are as follows:

NONE - NON-PROFIT

Post Office Address 11767 S. Dixie Hwy, Ste 500, PINECREST, FL 33156 PROPOSER:

FRIENDS OF MIAMI TENNIS, INC  
(CORPORATE NAME)

[Signature] FONT@bellsouth.net  
PRESIDENT'S SIGNATURE AND E-MAIL ADDRESS

Is this corporation incorporated in the State of Florida? YES

ATTEST: [Signature]  
SECRETARY

YES  NO

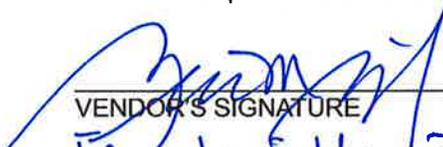
If no, give address of principal place of business: \_\_\_\_\_  
\_\_\_\_\_

**7.2 DRUG-FREE WORKPLACE PROGRAM**

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

  
 \_\_\_\_\_  
 VENDOR'S SIGNATURE  
 Friends of MIAMI TENNIS  
 \_\_\_\_\_  
 NAME OF COMPANY

Bruce M. Boiko  
 \_\_\_\_\_  
 PRINTED NAME

**7.4 SOURCE OF INFORMATION**

How did you find out about this solicitation? Check all that applies.

- 1. www.Citynmb.com
- 2. www.demandstar.com
- 3. Daily Business Review
- 4. The Miami Herald
- 5. Referral/word-of-mouth  Specify Source: Cynthia Johnson
- 6. Search Engine/Internet search
- 7. E-mail, newsgroup, online chat  Specify Source: \_\_\_\_\_
- 8. Banner or Link on another website
- 9. Flyer, newsletter, direct mail  Specify Source: \_\_\_\_\_
- Other  Specify Source: \_\_\_\_\_

*Please note: This survey form is used for internal Procurement purposes only.*



**7.6 SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the **CITY OF NORTH MIAMI BEACH, FLORIDA**

By: Bruce M. Boiko  
*(print individual's name and title)*

For: FRIENDS OF MIAMI TENNIS, INC.  
*(print name of entity submitting sworn statement)*

whose business address is: 11767 S. Dixie Highway, #500, Pinecrest, FL 33156

and (if applicable) its Federal Employer Identification Number (FEIN) is: 75-3237942  
*(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_).*

2. I understand that a "public entity crime" as defined in Paragraph 287.133 (1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or non contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  1. A predecessor or successor of a person convicted of a public entity crime; or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers' directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, and partners. Shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement, which I have marked below, is true in relations to the entity submitting this sworn statement. (Indicate which statement applies).

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

DELETE  
DWA

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

  
\_\_\_\_\_  
Signature

Sworn to and subscribed before me this 3 day November, 2016

Personally known \_\_\_\_\_ monica novitsky  
OR  \_\_\_\_\_ Name of Notary

Produced identification FL PRIV LIC. Notary Public - State of FL



**Monica Novitsky**  
**State of Florida**  
**My Commission Expires 01/09/2018**  
**Commission No. FF 82130**

7.7 ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }  
COUNTY OF MIAMI-DADE } SS:

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of North Miami Beach, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: [Signature]  
Title: President

Sworn and subscribed before this

3 day of November, 2016  
monica novitsky  
Notary Public, State of Florida

monica novitsky  
(Printed Name)

My commission expires: 11/9/2018



Monica Novitsky  
State of Florida  
My Commission Expires 01/09/2018  
Commission No. FF 82130

7.8 NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }  
COUNTY OF MIAMI DADE } SS:  
Bruce M. Boiko }

being first duly sworn, deposes and says that:

- a) He/she is the President, (Owner, Partner, Officer, Representative or Agent) of Friends of Miami Tennis the Proposer that has submitted the attached Proposal;
- b) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- c) Such Proposal is genuine and is not collusive or a sham Proposal;
- d) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from proposing in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the attached Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work;
- e) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered in the presence of:

[Signature]  
Witness  
[Signature]  
Witness

By: [Signature]  
Bruce M. Boiko  
(Printed Name)  
President  
(Title)

**ACKNOWLEDGMENT**

STATE OF FLORIDA                    }  
  }    SS:  
COUNTY OF MIAMI-DADE        }

BEFORE ME the undersigned authority personally appeared Bruce M. Boitko to me well known and known by me to be the person described herein and who executed the foregoing Affidavit and acknowledged to and before me that Bruce M. Boitko executed said Affidavit for the purpose therein expressed.

WITNESS, my hand and official seal this 3 day of November, 2016

My Commission Expires:

monica novitsky  
Notary Public State of Florida at Large



Monica Novitsky  
State of Florida  
My Commission Expires 01/09/2018  
Commission No. FF 82130

7.9 PROPOSER QUESTIONNAIRE

1. Today's Date: 11/2/16

2. Name of Company Submitting Proposal: FRIENDS OF MIAMI TENNIS, INC.

3. How many years has your firm been in business under its present business name?: 8

3. Under what other former name(s) has your firm operated?: NONE

4. Have any similar agreements held by proposer for a similar project to the proposed project ever been canceled? Circle one: No Yes If yes, please explain: \_\_\_\_\_

5. Has the proposer or any principals of the firm failed to qualify as a responsible proposer, refused to enter into a contract after an award has been made, failed to complete a contract during the past five (5) years, or been declared to be in default in any contract in the last five (5) years? Circle one: No Yes If yes, please explain: \_\_\_\_\_

6. Has the proposer or any principals of the firm ever been declared bankrupt or reorganized under Chapter 11 or put into receivership? Circle one: No Yes If yes, please explain and give date, court jurisdiction, action taken, and any other explanation deemed necessary: \_\_\_\_\_

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this RFP. Please attach certificate of competency and/or State registration. FLA DOC No. N07000003657

8. List the pertinent experience of the key individuals of your firm (continue on insert sheet if necessary): See RFP KEY INDIVIDUALS and BOARD OF DIRECTORS

9. State the name and title of the individual who will have personal management of the work: HEAD TO BE DETERMINED. OVERSIGHT BY MARK CHELLAS, DIRECTOR OF TENNIS.

10. State the name and address of attorney, if any, for the firm: N/A

11. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the Proposer's business and indicate the percentage owned of each such business and/or individual: NONE. 501c3 non-profit.

12. State the names, addresses and the type of business of all firms that are partially or wholly owned by Proposer: NONE

13. Bank references:

BANK NAME	ADDRESS (CITY, STATE, ZIP)	PHONE NUMBER

14. Firm has attached a current Certificate of Liability Insurance?  Yes  No

15. Litigation/Judgements/Settlements/Debarments/Suspensions – Submit information on any pending litigation and any judgements and settlements of court cases relative to providing the services requested herein that have occurred within the last three (3) years. Also indicate if your firm has been debarred or suspended from bidding or proposing on a procurement project by any government entity during the last five (5) years. NONE

16. Disclosure of Conflict of Interest

VENDOR SHALL DISCLOSE BELOW, TO THE BEST OF HIS OR HER KNOWLEDGE, ANY CITY OF NORTH MIAMI BEACH OFFICER OR EMPLOYEE, OR ANY RELATIVE OF ANY SUCH OFFICER OR EMPLOYEE AS DEFINED IN SECTION 112.3135, FLORIDA STATUTES, WHO IS AN OFFICER, PARTNER, DIRECTOR OR PROPRIETOR OF, OR HAS A MATERIAL INTEREST IN THE VENDOR'S BUSINESS OR ITS PARENT COMPANY, ANY SUBSIDIARY, OR AFFILIATED COMPANY, WHETHER SUCH CITY OFFICIAL OR EMPLOYEE IS IN A POSITION TO INFLUENCE THIS PROCUREMENT OR NOT.

Name — NONE — Relationship

FRIENDS of MIAMI TENNIS, INC.  
FIRM NAME

Bruce M. Boiko  
SIGNATURE OF AUTHORIZED AGENT

Bruce M Boiko, PRESIDENT  
NAME & TITLE, TYPED OR PRINTED

STATE OF FL )  
COUNTY OF miami Dade ) SS

The foregoing instrument was sworn to and subscribed before me this 3<sup>rd</sup> day of november, 2016 by Bruce Boiko who is personally known to me or produced FL Driv. Lic. as identification.

monica novitsky

NOTARY PUBLIC, State of FL

Commission No.: FF 82130

Print Name: monica novitsky

Commission Expires: 1/9/2018

SEAL

(if Corporation)



Monica Novitsky  
State of Florida  
My Commission Expires 01/09/2018  
Commission No. FF 82130

**USTA MASTER LIABILITY/ACCIDENT INSURANCE PLAN DECLARATIONS CERTIFICATE FOR  
COMMUNITY TENNIS ASSOCIATIONS AND USA TENNIS NJTL CHAPTERS AND PROGRAMS**

<b>Insurance Company</b>  Insurer A: Atlantic Specialty Insurance Company	<b>Policyholder</b>  United States Tennis Association, Incorporated
<b>Named Insured Member</b> Friends of Miami Tennis PO Box 560067 Miami, FL 33256	<b>Coverage Term</b> 12/31/15 – 12/31/16  Coverage is effective and expires at 12:01am at the address of the insured member
<b>Participant #0309</b>	<b>Enrollment Date: 12/31/15</b>

**Commercial General Liability**

**Insurer A: Atlantic Specialty Insurance Company**

**Policy Number: CP00410-07**

<b>Limits of Coverage</b>	\$ NIL	General Aggregate Limit
	\$1,000,000	Products – Completed Operations Aggregate Limit
	\$1,000,000	Personal and Advertising Injury
	\$1,000,000	Each Occurrence Limit
	\$ 500,000	Fire Damage-Any One Fire
	\$ 0	Deductible Each Claim

Abuse & Molestation	\$1,000,000	Per Incident
	\$1,000,000	Aggregate
	\$ 5,000	Deductible

Participants Liability	\$1,000,000
------------------------	-------------

Hired/Non-Owned Auto	\$1,000,000
----------------------	-------------

**Extension of Coverage:** Terrorism, Contractual Liability, Host Liquor Liability, Volunteers as Automatic Additional Insureds and Additional Insureds Per Request.

**Excess/Umbrella**

**Insurer A: Atlantic Specialty Insurance Company**

**Policy Number: EX01938-02**

<b>Limits of Coverage</b>	\$2,000,000	Each Occurrence
	\$2,000,000	Aggregate

**Accidental Death/Dismemberment & Medical Coverage**

**Insurer A: Atlantic Specialty Insurance Company**

**Policy Number: 219-000-001**

<b>Limits of Coverage</b>	\$ 25,000	Maximum Medical Benefit per Claim*
	\$ 25,000	Accidental Death/Dismemberment Per Claim
		Dental Benefit included in Maximum Medical Limit

**\*Accident Medical Benefit excess over other collectible insurance**

**This Certificate Issued By:**

Coverage afforded is subject to policy limits, terms and conditions. The above is a statement of limits and does not provide separate, increased or additional limits. This certificate evidences that coverage exists for the insured operations.

Authorized Representative: Anthony Franklin



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CHANGE IN INFORMATION PAGE

INSURER: HARTFORD UNDERWRITERS INSURANCE COMPANY

NCCI Company Number: 10456

POLICY EFFECTIVE DATE: 01/09/16

Policy Number: 76 WEG ES0038

AUDIT PERIOD: ANNUAL

POLICY EXPIRATION DATE: 01/09/17

Endorsement Number: 01 HOUSING CODE: 76

Effective Date: 01/09/16 Effective hour is the same as stated in the Information Page of the policy.

Named Insured and Address: FRIENDS OF MIAMI TENNIS INC.

7141 SW 139TH STREET  
MIAMI, FL 33158

FEIN Number: 753237942

PRO RATA FACTOR: 1.000

PRODUCER NAME: AUTOMATIC DATA PROCESSING INS AGCY

PRODUCER CODE: 250717

It is agreed that the policy is amended as follows:

ANY CHANGES IN YOUR PREMIUM WILL BE REFLECTED IN YOUR NEXT BILLING STATEMENT. IF YOU ARE ENROLLED IN REPETITIVE EFT DRAWS FROM YOUR BANK ACCOUNT, CHANGES IN PREMIUM WILL CHANGE FUTURE DRAW AMOUNTS. THIS IS NOT A BILL.

IN CONSIDERATION OF A RETURN PREMIUM OF \$200 IT IS AGREED THAT:

POLICY IS AMENDED TO REFLECT RATES OR RATE DEVIATION APPLICABLE FOR THE FOLLOWING STATES AS OF THE EFF OR ARD DATE OF THIS POLICY. FL.

Countersigned by

*Suarez S. Custareda*

Authorized Representative

Form WC 99 00 06 A (1) Printed in U.S.A.

Process Date: 12/13/15

Page 1 (CONTINUED ON NEXT PAGE)

Policy Expiration Date: 01/09/17

ORIGINAL

00008

\*3000276ES00380217



**CHANGE IN INFORMATION PAGE (Continued)**

**Policy Number:** 76 WEG ES0038

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
8017 STORE - RETAIL NOC	17,100	2.00	342
9063 CLUBS - TENNIS, RACQUETBALL OR HANDBALL - INDOOR	173,400	1.48	2,566
TOTAL CLASS PREMIUM			2,908
FL - INTRA EXPERIENCE MODIFICATION 097532379 (CONTINGENT)			1,000
TOTAL ESTIMATED ANNUAL STANDARD PREMIUM			2,908
EXPENSE CONSTANT (0900)			200
TERRORISM (9740)	190,500	.020	38
TOTAL ESTIMATED ANNUAL PREMIUM - FL			3,146
TOTAL PREMIUM SUBJECT TO EXPERIENCE MODIFICATION			2,908
FL - INTRA EXPERIENCE MODIFICATION 097532379 (CONTINGENT)			1,000
PREMIUM ADJUSTED BY APPLICATION OF EXPERIENCE MODIFICATION			2,908
TOTAL ESTIMATED ANNUAL STANDARD PREMIUM			2,908
EXPENSE CONSTANT 0900			200
TERRORISM (9740)			38
TOTAL ESTIMATED ANNUAL PREMIUM			3,146
ESTIMATED ANNUAL RETURN ENDORSEMENT PREMIUM			200

**SECTION 8.0 SAMPLE AGREEMENT**



**AGREEMENT XX-2016-XX-XX  
FOR INDEPENDENT AUDIT SERVICES FOR THE CITY OF NORTH MIAMI BEACH  
BETWEEN THE CITY OF NORTH MIAMI BEACH AND XXXXXXXXXX.**

**THIS AGREEMENT** is made and entered into as of the \_\_\_\_ day of \_\_\_\_, 2016, by and between the **CITY OF NORTH MIAMI BEACH**, a political subdivision of the State of Florida, having an address at 17011 NE 19th Avenue, North Miami Beach, Florida 33162, hereinafter referred to as the "CITY", and **XXXXXXXXXXXXXXX** having its principal office at XXXXXXXXXXXXXXXXXXXXXXXX, hereinafter referred to as the "CONTRACTOR".

**RECITALS**

**WHEREAS**, the CITY has determined that it is in its best interest to purchase, **XXXXXX** titled **XXXXXXXXXXXXXXXXXXXXX**, attached hereto as **Exhibit "A"** and made a binding part hereof by this reference, hereinafter referred to as "XXXXXXXXXXXXXXXXXXXXX," which was competitively solicited and negotiated by CITY OF NORTH MIAMI BEACH; and

**WHEREAS**, the CONTRACTOR has exhibited by its response to **RFP 2016-06** that it is capable of providing the required services and agrees to provide the required services to the City of North Miami Beach, and provide services tailored to the CITY as delineated in proposal attached hereto **Exhibit "B"**; and

**WHEREAS**, the CITY desires to engage the CONTRACTOR for provision of work with respect to **XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX** on an as needed basis, and related services, as specified herein, from a source(s) of supply that will give prompt and efficient service fully compliant to the terms and conditions of this Agreement; and

**WHEREAS**, the CITY shall be afforded all of the rights, privileges and indemnifications afforded under the Agreement, and such rights, privileges and indemnifications shall accrue and apply with equal effect to the CITY under this Addendum and Agreement including, without limitation, CONTRACTOR's obligation to provide insurance and certain indemnifications to.

**NOW, THEREFORE**, in consideration of the mutual covenants, terms, and provisions contained herein, the parties do hereby agree as follows:

**Additional Terms and Conditions**

**SECTION 1. TERM.**

1.1 The term of this agreement shall begin on \_\_\_\_\_ **2016** and continue through.

The CITY MANAGER or designee reserves the right to renew this Agreement in one (1) year increments for up to an additional two (2) years.

**SECTION 2. NOTICE.**

2.1 Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by certified United States mail, with return receipt requested, or by nationally recognized overnight delivery service, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. Notice may also be sent by electronic means (facsimile or email) provided such is followed by a hard copy of such notice provided in the manner set forth above. Notice is deemed given when received. For the present, CONTRACTOR and the CITY designate the following as the respective places for giving such notice:

**CITY: Procurement Management Division**  
City of North Miami Beach, 3<sup>rd</sup> Floor  
17011 NE 19th Avenue, Suite 315  
North Miami Beach, Florida 33162  
Telephone No. (305) 948-2946  
Facsimile No. (305) 957-3522

**City Manager's Office**  
City of North Miami Beach  
17011 NE 19th Avenue, 4<sup>th</sup> Floor  
North Miami Beach, Florida 33162  
Telephone No. (305) 948-2900  
Facsimile No. (305) 957-3602

**Office of the City Attorney**  
City of North Miami Beach  
17011 NE 19th Avenue, 4<sup>th</sup> Floor  
North Miami Beach, Florida 33162  
Telephone No. (305) 948-2939  
Facsimile No. (305) 787-6004

CONTRACTOR:

**SECTION 3. MODIFICATION.**

3.1 The covenants, terms, and provisions of this Agreement may be modified only by way of a written instrument, mutually accepted by the parties hereto in writing. In the event of a conflict between the covenants, terms, and/or provisions of this Agreement and any written Amendment(s) hereto, the provisions of the latest executed instrument shall take precedence.

**SECTION 4. FUND AVAILABILITY AND USE OF CONTRACTOR.**

4.1 Services to be performed in accordance with this Agreement are subject to and contingent upon the annual appropriation of funds by the CITY. In its sole discretion, the CITY reserves the right to forego use of the CONTRACTOR for any project which may fall within the Pricing Options and Program Specific Terms and Conditions listed herein.

4.2 In the event the CITY is required to reduce contract costs due to budgetary constraints, all services specified in this document may be subject to a permanent or temporary reduction in budget. In such an event, the total cost for the affected service shall be reduced as required. The CONTRACTOR shall also be provided with a minimum 30-day notice prior to any such reduction in budget.

**SECTION 5. INDEMNIFICATION.**

5.1 For other good and valuable consideration the receipt and adequacy of which is hereby acknowledged, CONTRACTOR agrees to indemnify, defend and hold harmless, the CITY, its officers, agents, and employees from, and against any and all claims, actions, liabilities, losses and expenses including, but not limited to, attorneys' fees for personal, economic or bodily injury, wrongful death, loss of or damage to property, at law or in equity, which may arise or may be alleged to have arisen from the negligent acts, errors, omissions or other wrongful conduct of CONTRACTOR, agents or other personnel entity acting under CONTRACTOR'S control in connection with CONTRACTOR'S performance of services under this Agreement and to that extent CONTRACTOR shall pay such claims and losses and shall pay all such costs and judgments which may issue from any lawsuit arising from such claims and losses including wrongful termination or allegations of discrimination or harassment, and shall pay all costs and attorneys' fees expended by the CITY in defense of such claims and losses including appeals. That the aforesaid hold-harmless agreement by CONTRACTOR shall apply to all damages and claims for damages of every kind suffered, or alleged to have been suffered, by reason of any of the aforesaid operations of CONTRACTOR or any agent or employee of CONTRACTOR regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

**SECTION 6. GOVERNING LAW.**

6.1 This Agreement will be governed by the laws of the State of Florida. Any claim, objection, or dispute arising out of the terms of this Agreement shall be brought in Miami-Dade County.

*Signature Page to Follow*

**IN WITNESS WHEREOF**, the parties have set their hands and seals the day and year first written above.

CONTRACTOR

CITY OF NORTH MIAMI BEACH

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
Ana M. Garcia, City Manager

Name: \_\_\_\_\_  
(Print)

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Attest: \_\_\_\_\_  
Pamela Latimore, City Clerk

Date: \_\_\_\_\_

Approved as to form and legal sufficiency:

\_\_\_\_\_  
Jose Smith, City Attorney

Attest: \_\_\_\_\_  
Corporate Seal/Notary Public